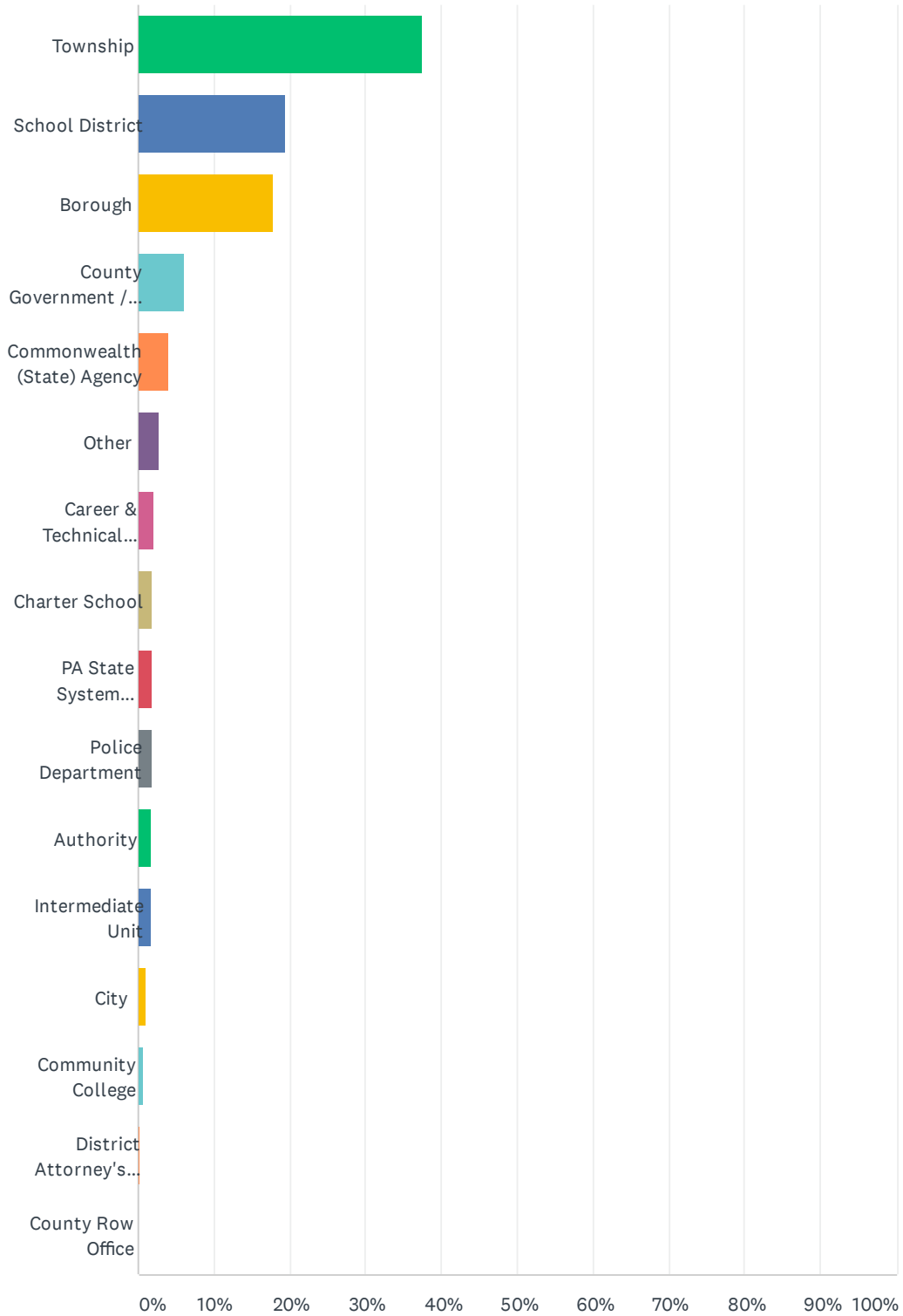


Q1 Which of the following best describes your agency?

Answered: 377 Skipped: 0



Office of Open Records - COVID-19 Survey for AOROs

| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Township | 37.40% | 141 |
| School District | 19.36% | 73 |
| Borough | 17.77% | 67 |
| County Government / County Commissioners | 6.10% | 23 |
| Commonwealth (State) Agency | 3.98% | 15 |
| Other | 2.65% | 10 |
| Career & Technical School | 2.12% | 8 |
| Charter School | 1.86% | 7 |
| PA State System University (PASSHE) | 1.86% | 7 |
| Police Department | 1.86% | 7 |
| Authority | 1.59% | 6 |
| Intermediate Unit | 1.59% | 6 |
| City | 1.06% | 4 |
| Community College | 0.53% | 2 |
| District Attorney's Office | 0.27% | 1 |
| County Row Office | 0.00% | 0 |
| TOTAL | | 377 |

| # | IF YOU SELECTED "OTHER," PLEASE DESCRIBE YOUR AGENCY. | DATE |
|----|---|--------------------|
| 1 | Municipality | 11/16/2020 3:25 PM |
| 2 | County Conservation District | 11/9/2020 8:16 AM |
| 3 | Subdivision of State Government | 11/9/2020 7:24 AM |
| 4 | township | 11/8/2020 1:14 PM |
| 5 | Home Rule Municipality | 11/7/2020 9:34 AM |
| 6 | I also handle requests for the Authority. We have both. | 11/6/2020 2:32 PM |
| 7 | Conservation District | 11/6/2020 2:18 PM |
| 8 | Conservation District | 11/6/2020 1:31 PM |
| 9 | county conservation district | 11/6/2020 12:50 PM |
| 10 | Conservation District | 11/6/2020 12:41 PM |
| 11 | Franklin Township Municipal | 11/6/2020 12:25 PM |
| 12 | Intermediate Unit | 11/6/2020 12:17 PM |
| 13 | Conservation District | 11/6/2020 12:13 PM |

Q2 What is the name of your agency?

Answered: 377 Skipped: 0

Office of Open Records - COVID-19 Survey for AOROs

| # | RESPONSES | DATE |
|----|---|---------------------|
| 1 | Pottsville Area School District | 11/17/2020 2:18 PM |
| 2 | Stewart Township | 11/17/2020 11:21 AM |
| 3 | Youngwood Borough | 11/17/2020 10:32 AM |
| 4 | Mead Township | 11/17/2020 8:06 AM |
| 5 | West Chester University of Pennsylvania | 11/16/2020 6:51 PM |
| 6 | School District of Philadelphia | 11/16/2020 5:05 PM |
| 7 | Philadelphia Parking Authority | 11/16/2020 3:25 PM |
| 8 | Municipality of Norristown | 11/16/2020 3:25 PM |
| 9 | Watson Township Supervisors | 11/16/2020 2:52 PM |
| 10 | Executive Commonwealth Agencies | 11/16/2020 2:50 PM |
| 11 | Buck Township | 11/16/2020 2:02 PM |
| 12 | Young Scholars of Western Pennsylvania CS | 11/16/2020 1:06 PM |
| 13 | St. Clair Borough | 11/16/2020 11:56 AM |
| 14 | Gregg Township | 11/16/2020 10:53 AM |
| 15 | Sullivan County Courthouse | 11/16/2020 10:48 AM |
| 16 | Franklin Township | 11/16/2020 10:17 AM |
| 17 | Ransom Township | 11/16/2020 9:50 AM |
| 18 | Springettsbury Township | 11/16/2020 9:28 AM |
| 19 | North Penn School District | 11/16/2020 8:56 AM |
| 20 | Pa Fish and Boat Commission | 11/16/2020 8:31 AM |
| 21 | Forbes Road Career & Technology Center | 11/16/2020 8:01 AM |
| 22 | Corry Area School District | 11/14/2020 7:43 PM |
| 23 | Callery Borough | 11/14/2020 12:33 PM |
| 24 | Berks County Open Records Office | 11/13/2020 4:59 PM |
| 25 | Jefferson-Morgan School District | 11/13/2020 3:05 PM |
| 26 | Forest Area School District | 11/13/2020 3:01 PM |
| 27 | South Annville Township | 11/13/2020 11:40 AM |
| 28 | Hemlock Township Supervisors | 11/13/2020 10:46 AM |
| 29 | County of Perry | 11/13/2020 9:30 AM |
| 30 | Clarion County Open Records | 11/13/2020 9:23 AM |
| 31 | McCalmont Township | 11/13/2020 9:12 AM |
| 32 | West Easton Borough | 11/13/2020 8:45 AM |
| 33 | Westmoreland County | 11/13/2020 8:16 AM |
| 34 | Erie County | 11/12/2020 7:11 PM |
| 35 | Mercer County | 11/12/2020 7:06 PM |
| 36 | County of Blair | 11/12/2020 6:17 PM |
| 37 | Millcreek Township Supervisors | 11/12/2020 4:21 PM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|----|--|---------------------|
| 38 | Horsham Twp. Police Department | 11/12/2020 4:19 PM |
| 39 | Concord Township | 11/12/2020 2:56 PM |
| 40 | BEALE TOWNSHIP | 11/12/2020 2:53 PM |
| 41 | Fox Chapel Area School District | 11/12/2020 2:46 PM |
| 42 | Ross Police Dept. | 11/12/2020 1:48 PM |
| 43 | County of Dauphin, Office of the Commissioners | 11/12/2020 1:40 PM |
| 44 | Cranberry Township | 11/12/2020 1:11 PM |
| 45 | community academy of philadelphia | 11/12/2020 12:56 PM |
| 46 | Juniata Township | 11/12/2020 12:04 PM |
| 47 | Amity Township | 11/12/2020 11:39 AM |
| 48 | Plunketts Creek Township | 11/12/2020 11:35 AM |
| 49 | East Greenville Borough | 11/12/2020 11:34 AM |
| 50 | Borough of Sharpsville | 11/12/2020 11:20 AM |
| 51 | Porter Township Municipality | 11/12/2020 11:17 AM |
| 52 | Coolbaugh Township | 11/12/2020 11:06 AM |
| 53 | Jefferson County Conservation District | 11/12/2020 11:01 AM |
| 54 | Shippensburg University of Pennsylvania | 11/12/2020 10:46 AM |
| 55 | City of Allentown | 11/12/2020 10:43 AM |
| 56 | Game Commission | 11/12/2020 10:39 AM |
| 57 | Lackawanna Trail S D | 11/12/2020 10:31 AM |
| 58 | Shenango Area School District | 11/12/2020 10:31 AM |
| 59 | West Perry School District | 11/12/2020 10:27 AM |
| 60 | Haines Township | 11/12/2020 10:24 AM |
| 61 | Freedom Township | 11/12/2020 10:22 AM |
| 62 | Pottstown School District | 11/12/2020 10:22 AM |
| 63 | Wyoming Area School District | 11/12/2020 10:20 AM |
| 64 | Penn Township | 11/12/2020 10:20 AM |
| 65 | McKean Township | 11/12/2020 10:18 AM |
| 66 | Monroe County | 11/12/2020 10:18 AM |
| 67 | Shamokin Area | 11/12/2020 10:12 AM |
| 68 | Delaware Co. Housing Authority | 11/12/2020 10:11 AM |
| 69 | hartleton borough | 11/12/2020 9:30 AM |
| 70 | Franklin Township | 11/11/2020 5:00 PM |
| 71 | Union City Area School District | 11/11/2020 3:42 PM |
| 72 | Stroudsburg Area School District | 11/11/2020 2:11 PM |
| 73 | Borough of Kennett Square | 11/11/2020 1:00 PM |
| 74 | Harford Township | 11/11/2020 12:21 PM |
| 75 | Lower Milford | 11/11/2020 11:36 AM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|--|---------------------|
| 76 | Seneca Highlands Intermediate Unit 9 | 11/11/2020 10:57 AM |
| 77 | Watts Township | 11/11/2020 10:45 AM |
| 78 | Alsace Township | 11/11/2020 10:43 AM |
| 79 | Juniata Township | 11/11/2020 10:21 AM |
| 80 | Lebanon Transit | 11/11/2020 9:49 AM |
| 81 | Boswell Borough | 11/11/2020 9:48 AM |
| 82 | North Penn School District | 11/11/2020 7:48 AM |
| 83 | Newtown Borough | 11/10/2020 4:58 PM |
| 84 | Reynolds School District | 11/10/2020 3:58 PM |
| 85 | North Branch Township Supervisors | 11/10/2020 3:41 PM |
| 86 | Canaan Township | 11/10/2020 2:30 PM |
| 87 | Troutville Borough | 11/10/2020 2:20 PM |
| 88 | Westmoreland Intermediate Unit | 11/10/2020 2:05 PM |
| 89 | Tuscarora Township | 11/10/2020 2:03 PM |
| 90 | Public Parking Authority of Pittsburgh | 11/10/2020 2:03 PM |
| 91 | Borough of Somerset | 11/10/2020 1:55 PM |
| 92 | County of Chester | 11/10/2020 1:31 PM |
| 93 | Lackawanna County Commissioners | 11/10/2020 12:45 PM |
| 94 | Lancaster Township | 11/10/2020 12:44 PM |
| 95 | Covington Township | 11/10/2020 12:22 PM |
| 96 | Athens Township | 11/10/2020 11:55 AM |
| 97 | East Franklin Township | 11/10/2020 11:37 AM |
| 98 | Annaville Cleona School District | 11/10/2020 11:22 AM |
| 99 | Heidelberg Township | 11/10/2020 11:05 AM |
| 100 | Otter Creek Township | 11/10/2020 10:48 AM |
| 101 | Noxen Township | 11/10/2020 10:33 AM |
| 102 | Borough of Oxford | 11/10/2020 10:24 AM |
| 103 | Turkeyfoot Valley Area School District | 11/10/2020 10:03 AM |
| 104 | Limerick Township | 11/10/2020 10:00 AM |
| 105 | New Milford Township | 11/10/2020 9:56 AM |
| 106 | Perry Township | 11/10/2020 9:46 AM |
| 107 | Borough of Economy | 11/10/2020 9:10 AM |
| 108 | Venango Township | 11/10/2020 8:58 AM |
| 109 | Westfall Township | 11/10/2020 8:48 AM |
| 110 | Penn Township, Cumberland County | 11/10/2020 8:41 AM |
| 111 | Stonycreek Township, Cambria County | 11/10/2020 8:27 AM |
| 112 | Swatara Township | 11/9/2020 4:31 PM |
| 113 | Palmyra Area School District | 11/9/2020 4:17 PM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|---|--------------------|
| 114 | Salem Township | 11/9/2020 4:11 PM |
| 115 | Center Township, Greene County | 11/9/2020 3:22 PM |
| 116 | Monroe Township | 11/9/2020 3:18 PM |
| 117 | State Ethics Commission | 11/9/2020 2:41 PM |
| 118 | Wayne Township | 11/9/2020 2:14 PM |
| 119 | Northeastern School District | 11/9/2020 2:03 PM |
| 120 | Line Mountain School District | 11/9/2020 1:52 PM |
| 121 | Hawthorn Borough | 11/9/2020 1:52 PM |
| 122 | Oswayo Borough | 11/9/2020 1:19 PM |
| 123 | Pittsburgh-Mt. Oliver Intermediate Unit 2 | 11/9/2020 1:11 PM |
| 124 | Mount Gretna Borough | 11/9/2020 12:53 PM |
| 125 | monaghan township | 11/9/2020 12:21 PM |
| 126 | Greene Township | 11/9/2020 12:18 PM |
| 127 | CALLERY BOROUGH | 11/9/2020 12:10 PM |
| 128 | Lower Providence Township | 11/9/2020 11:55 AM |
| 129 | Eaton Township | 11/9/2020 11:54 AM |
| 130 | Lower Allen Township | 11/9/2020 11:51 AM |
| 131 | Plymouth Township | 11/9/2020 11:45 AM |
| 132 | Columbia County | 11/9/2020 11:34 AM |
| 133 | Castanea Township | 11/9/2020 11:31 AM |
| 134 | Rayburn Township | 11/9/2020 11:29 AM |
| 135 | Bethel Township | 11/9/2020 11:18 AM |
| 136 | Tulpehocken Area School District | 11/9/2020 11:15 AM |
| 137 | Washington Township Supervisors | 11/9/2020 11:12 AM |
| 138 | Montgomery County | 11/9/2020 11:03 AM |
| 139 | Carroll Township | 11/9/2020 10:49 AM |
| 140 | Ligonier Borough | 11/9/2020 10:41 AM |
| 141 | North Newton Township | 11/9/2020 10:38 AM |
| 142 | Bear Creek Township | 11/9/2020 10:36 AM |
| 143 | Juniata Valley School District | 11/9/2020 10:23 AM |
| 144 | York Township | 11/9/2020 10:16 AM |
| 145 | Spring Township | 11/9/2020 10:12 AM |
| 146 | Blacklick Twp | 11/9/2020 10:07 AM |
| 147 | Adamstown Borough | 11/9/2020 10:05 AM |
| 148 | Perry Township | 11/9/2020 9:59 AM |
| 149 | Wayne Township | 11/9/2020 9:46 AM |
| 150 | West Caln Township | 11/9/2020 9:45 AM |
| 151 | Cranesville Borough | 11/9/2020 9:41 AM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|---|-------------------|
| 152 | Center Township | 11/9/2020 9:40 AM |
| 153 | New Holland Borough | 11/9/2020 9:31 AM |
| 154 | Grove City Area School District | 11/9/2020 9:31 AM |
| 155 | East Stroudsburg Area School District | 11/9/2020 9:28 AM |
| 156 | Salisbury Township School District | 11/9/2020 9:25 AM |
| 157 | Londonderry Township | 11/9/2020 9:22 AM |
| 158 | Northampton County District Attorney's Office | 11/9/2020 9:17 AM |
| 159 | Montgomery Township | 11/9/2020 9:14 AM |
| 160 | Bloomsburg University | 11/9/2020 9:10 AM |
| 161 | Lehigh Carbon Community College | 11/9/2020 9:03 AM |
| 162 | Trinity Area School District | 11/9/2020 9:00 AM |
| 163 | Marlborough Township | 11/9/2020 8:57 AM |
| 164 | Palmer Township Police Department | 11/9/2020 8:57 AM |
| 165 | Tredyffrin Township Police Department | 11/9/2020 8:42 AM |
| 166 | Erie County Technical School | 11/9/2020 8:41 AM |
| 167 | Meyersdale Area School District | 11/9/2020 8:40 AM |
| 168 | Plum Borough School District | 11/9/2020 8:38 AM |
| 169 | Windber Area School District | 11/9/2020 8:30 AM |
| 170 | Clarion Borough | 11/9/2020 8:26 AM |
| 171 | Canon-McMillan School district | 11/9/2020 8:25 AM |
| 172 | Schuylkill Intermediate Unit 29 | 11/9/2020 8:19 AM |
| 173 | Carbon Conservation District | 11/9/2020 8:16 AM |
| 174 | Wetmore Township | 11/9/2020 8:15 AM |
| 175 | Grove Township | 11/9/2020 8:13 AM |
| 176 | South Pymatuning Townshi[p | 11/9/2020 8:13 AM |
| 177 | Upper Allen Township | 11/9/2020 8:12 AM |
| 178 | Manchester Township | 11/9/2020 8:08 AM |
| 179 | Spring Garden Township | 11/9/2020 8:08 AM |
| 180 | Springfield Township | 11/9/2020 8:07 AM |
| 181 | Perry Township/Clarion County | 11/9/2020 8:05 AM |
| 182 | Borough of Picture Rocks | 11/9/2020 7:52 AM |
| 183 | Tredyffrin Township | 11/9/2020 7:47 AM |
| 184 | Pine Township | 11/9/2020 7:37 AM |
| 185 | Centre Hall Borough | 11/9/2020 7:30 AM |
| 186 | Taylor Township | 11/9/2020 7:27 AM |
| 187 | Venango Conservation District | 11/9/2020 7:24 AM |
| 188 | Wilmington Township | 11/9/2020 7:21 AM |
| 189 | West Carroll Township | 11/9/2020 7:04 AM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|--|--------------------|
| 190 | County of Clinton | 11/9/2020 6:40 AM |
| 191 | Union Township Road District | 11/8/2020 8:52 PM |
| 192 | Little Britain Township | 11/8/2020 5:14 PM |
| 193 | Pine Township | 11/8/2020 1:14 PM |
| 194 | Pleasant Valley Township | 11/8/2020 10:29 AM |
| 195 | Bonneauville | 11/7/2020 11:49 PM |
| 196 | Edinboro University of Pennsylvania | 11/7/2020 10:15 PM |
| 197 | PA Human Relations Commission | 11/7/2020 9:05 PM |
| 198 | North East SD | 11/7/2020 4:21 PM |
| 199 | Stevens Township | 11/7/2020 12:37 PM |
| 200 | State College | 11/7/2020 9:34 AM |
| 201 | Patton Township | 11/7/2020 8:30 AM |
| 202 | Blue Ridge SD | 11/7/2020 5:55 AM |
| 203 | Bucks County Community College | 11/6/2020 10:31 PM |
| 204 | Nicholson Borough | 11/6/2020 6:00 PM |
| 205 | Woodcock Borough | 11/6/2020 5:50 PM |
| 206 | Donegal Township | 11/6/2020 5:10 PM |
| 207 | Warwick Township, Bucks County | 11/6/2020 4:39 PM |
| 208 | Fairfield Borough | 11/6/2020 4:26 PM |
| 209 | Borough of Palmyra | 11/6/2020 4:24 PM |
| 210 | Borough of Hatfield | 11/6/2020 4:21 PM |
| 211 | Sharon City School District | 11/6/2020 4:06 PM |
| 212 | Vernon Township | 11/6/2020 4:06 PM |
| 213 | Cherry Township, Butler County | 11/6/2020 4:03 PM |
| 214 | Karns City Area School District | 11/6/2020 3:55 PM |
| 215 | Chalfont Borough | 11/6/2020 3:52 PM |
| 216 | Jones Township | 11/6/2020 3:52 PM |
| 217 | Oxford Township | 11/6/2020 3:47 PM |
| 218 | Summit Township | 11/6/2020 3:42 PM |
| 219 | Union County Conservation District | 11/6/2020 3:38 PM |
| 220 | Crawford County | 11/6/2020 3:30 PM |
| 221 | Versailles Borough | 11/6/2020 3:28 PM |
| 222 | Lewisburg Borough | 11/6/2020 3:14 PM |
| 223 | Washington Township | 11/6/2020 3:13 PM |
| 224 | Northwest Tri-County Intermediate Unit 5 | 11/6/2020 3:13 PM |
| 225 | Chester Upland School District | 11/6/2020 3:12 PM |
| 226 | Cheltenham Township | 11/6/2020 3:07 PM |
| 227 | Mansfield Borough | 11/6/2020 3:05 PM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|---|-------------------|
| 228 | Broad Top Township | 11/6/2020 2:45 PM |
| 229 | California University of Pennsylvania | 11/6/2020 2:44 PM |
| 230 | Mahaffey Borough | 11/6/2020 2:42 PM |
| 231 | Weatherly Area School District | 11/6/2020 2:38 PM |
| 232 | Berks County Intermediate Unit | 11/6/2020 2:36 PM |
| 233 | Austin Area School District | 11/6/2020 2:34 PM |
| 234 | Rimersburg Borough and Rimersburg Borough Municipal Authority | 11/6/2020 2:32 PM |
| 235 | Warren County School District | 11/6/2020 2:32 PM |
| 236 | Achievement House Cyber Charter School | 11/6/2020 2:30 PM |
| 237 | Marshall Township | 11/6/2020 2:29 PM |
| 238 | Doylestown Township | 11/6/2020 2:28 PM |
| 239 | Lower Salford Township | 11/6/2020 2:21 PM |
| 240 | York County Conservation District | 11/6/2020 2:18 PM |
| 241 | Oley Valley School District | 11/6/2020 2:14 PM |
| 242 | Tri-Valley SD | 11/6/2020 2:13 PM |
| 243 | Brookville Area School District | 11/6/2020 2:12 PM |
| 244 | Seneca Valley School District | 11/6/2020 2:09 PM |
| 245 | Township of South Woodbury | 11/6/2020 2:07 PM |
| 246 | Linesville Borough | 11/6/2020 2:04 PM |
| 247 | Collier Township | 11/6/2020 2:04 PM |
| 248 | Ingram Borough | 11/6/2020 1:58 PM |
| 249 | Interboro School District | 11/6/2020 1:57 PM |
| 250 | Greene County | 11/6/2020 1:56 PM |
| 251 | Bloom Township | 11/6/2020 1:56 PM |
| 252 | Quarryville Borough | 11/6/2020 1:54 PM |
| 253 | SOUTH EASTERN SCHOOL DISTRICT | 11/6/2020 1:52 PM |
| 254 | Somerset Area School District | 11/6/2020 1:47 PM |
| 255 | Lower Dauphin School District | 11/6/2020 1:45 PM |
| 256 | Milton Area School District | 11/6/2020 1:42 PM |
| 257 | York City School District | 11/6/2020 1:42 PM |
| 258 | Newell Borough | 11/6/2020 1:40 PM |
| 259 | Pennsylvania Housing Finance Agency | 11/6/2020 1:40 PM |
| 260 | Eldred Township | 11/6/2020 1:39 PM |
| 261 | Delaware Township | 11/6/2020 1:38 PM |
| 262 | Hastings Borough | 11/6/2020 1:37 PM |
| 263 | Cocalico School District | 11/6/2020 1:37 PM |
| 264 | Richhill Township | 11/6/2020 1:35 PM |
| 265 | Huntingdon County Conservation District | 11/6/2020 1:31 PM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-----|--|--------------------|
| 266 | Tinicum Township, Bucks County | 11/6/2020 1:27 PM |
| 267 | Borough of Munhall | 11/6/2020 1:25 PM |
| 268 | Pennsylvania Milk Marketing Board | 11/6/2020 1:25 PM |
| 269 | Fawn Township | 11/6/2020 1:24 PM |
| 270 | Glendale School District | 11/6/2020 1:23 PM |
| 271 | Sellersville Borough | 11/6/2020 1:22 PM |
| 272 | Maidencreek Township | 11/6/2020 1:16 PM |
| 273 | Christiana Borough | 11/6/2020 1:12 PM |
| 274 | Carmichaels Borough | 11/6/2020 1:10 PM |
| 275 | Wattsburg Area School District | 11/6/2020 1:09 PM |
| 276 | MONROE CAREER & TECHNICAL INSTITUTE | 11/6/2020 1:09 PM |
| 277 | Hamilton Township Board of Supervisors | 11/6/2020 1:07 PM |
| 278 | Borough of Millvale | 11/6/2020 1:07 PM |
| 279 | Huntingdon Area School District | 11/6/2020 1:05 PM |
| 280 | City of Easton, Pa | 11/6/2020 1:03 PM |
| 281 | Fannett-Metal School District | 11/6/2020 1:02 PM |
| 282 | Brownsville Area SD | 11/6/2020 1:00 PM |
| 283 | East Buffalo Township | 11/6/2020 12:59 PM |
| 284 | Caln Township | 11/6/2020 12:59 PM |
| 285 | Borough of Conneaut Lake | 11/6/2020 12:56 PM |
| 286 | Borough of Morton | 11/6/2020 12:55 PM |
| 287 | Kutztown University of Pennsylvania | 11/6/2020 12:55 PM |
| 288 | Pocono Mountain Regional Police Department | 11/6/2020 12:53 PM |
| 289 | Scranton School District | 11/6/2020 12:53 PM |
| 290 | North Union Township | 11/6/2020 12:52 PM |
| 291 | State College Police Department | 11/6/2020 12:52 PM |
| 292 | Borough of Mountville | 11/6/2020 12:51 PM |
| 293 | Northern Lehigh School District | 11/6/2020 12:50 PM |
| 294 | Luzerne Conservation District | 11/6/2020 12:50 PM |
| 295 | The Borough of Hanover, York County, PA | 11/6/2020 12:50 PM |
| 296 | Lehman Township, Luzerne County, PA | 11/6/2020 12:50 PM |
| 297 | Western Area CTC | 11/6/2020 12:49 PM |
| 298 | Legislative Reference Bureau | 11/6/2020 12:47 PM |
| 299 | Benton Area SD | 11/6/2020 12:45 PM |
| 300 | Borough of Emmaus | 11/6/2020 12:44 PM |
| 301 | McKean County | 11/6/2020 12:44 PM |
| 302 | County of Armstrong | 11/6/2020 12:43 PM |
| 303 | Brockway Borough | 11/6/2020 12:42 PM |

Office of Open Records - COVID-19 Survey for AOROs

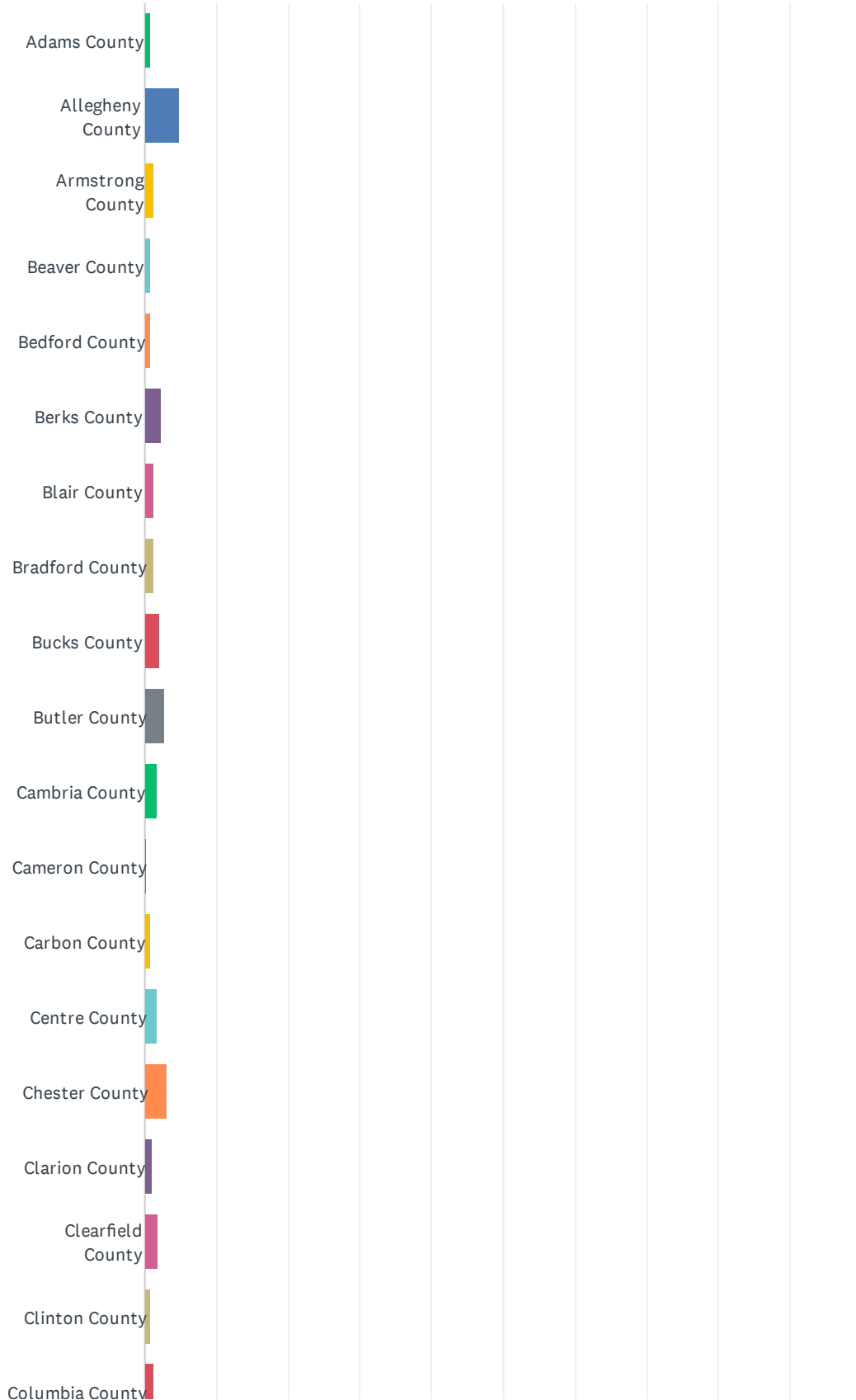
| | | |
|-----|---|--------------------|
| 304 | Lamar Township | 11/6/2020 12:42 PM |
| 305 | Telford Borough | 11/6/2020 12:41 PM |
| 306 | Rapho Township | 11/6/2020 12:41 PM |
| 307 | Allegheny County Conservation District | 11/6/2020 12:41 PM |
| 308 | Wyoming Valley Sanitary Authority | 11/6/2020 12:40 PM |
| 309 | Tionesta Borough | 11/6/2020 12:39 PM |
| 310 | Kidder Township | 11/6/2020 12:39 PM |
| 311 | Dawson | 11/6/2020 12:38 PM |
| 312 | Colonial Regional Police Department | 11/6/2020 12:38 PM |
| 313 | Curwensville Area School District | 11/6/2020 12:38 PM |
| 314 | A.W. Beattie Career Center | 11/6/2020 12:36 PM |
| 315 | State Employees' Retirement System | 11/6/2020 12:36 PM |
| 316 | Radnor Township School District | 11/6/2020 12:35 PM |
| 317 | Columbia | 11/6/2020 12:35 PM |
| 318 | ROCHESTER AREA SCHOOL DISTRICT | 11/6/2020 12:34 PM |
| 319 | Borough of Ernest | 11/6/2020 12:34 PM |
| 320 | Borough of Indiana | 11/6/2020 12:34 PM |
| 321 | Blaine Township | 11/6/2020 12:33 PM |
| 322 | Rice Township | 11/6/2020 12:32 PM |
| 323 | Commonwealth Charter Academy | 11/6/2020 12:32 PM |
| 324 | County of Union | 11/6/2020 12:32 PM |
| 325 | South Western School District | 11/6/2020 12:32 PM |
| 326 | City of Bethlehem | 11/6/2020 12:32 PM |
| 327 | Dover Borough | 11/6/2020 12:31 PM |
| 328 | Lehigh valley Academy Regional Charter School | 11/6/2020 12:30 PM |
| 329 | Rostraver Township | 11/6/2020 12:30 PM |
| 330 | Mansfield University | 11/6/2020 12:29 PM |
| 331 | Point Township | 11/6/2020 12:28 PM |
| 332 | Thornbury Township | 11/6/2020 12:28 PM |
| 333 | Northern Tier Recreation Authority | 11/6/2020 12:27 PM |
| 334 | Bern Township | 11/6/2020 12:27 PM |
| 335 | Carlisle Area School District | 11/6/2020 12:26 PM |
| 336 | Franklin Township | 11/6/2020 12:25 PM |
| 337 | PA Liquor Control Board | 11/6/2020 12:24 PM |
| 338 | SUN Area Technical Institute | 11/6/2020 12:21 PM |
| 339 | PA Gaming Control Board | 11/6/2020 12:20 PM |
| 340 | Sewickley Hills Borough | 11/6/2020 12:20 PM |
| 341 | Spring Cove School District | 11/6/2020 12:19 PM |

Office of Open Records - COVID-19 Survey for AOROs

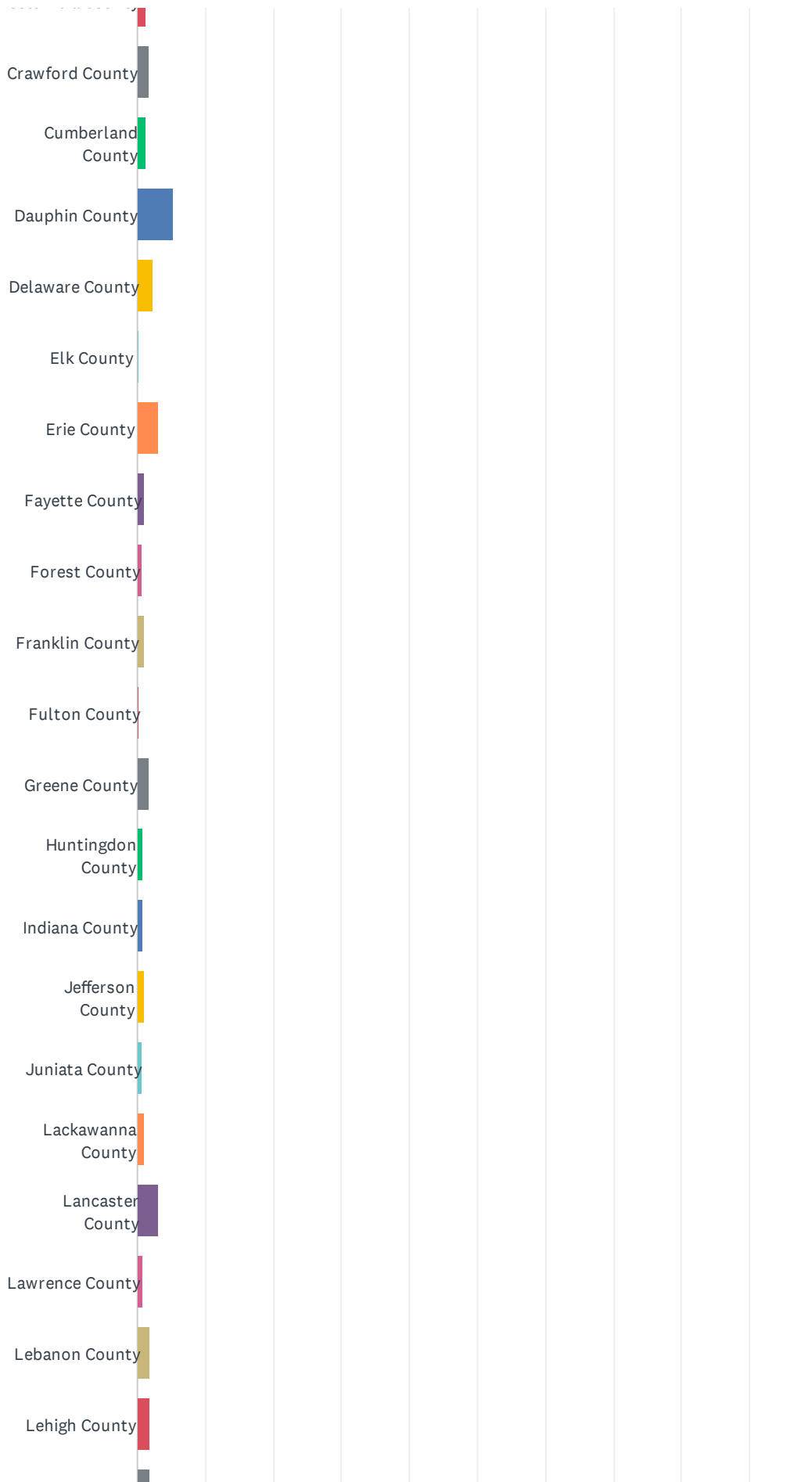
| | | |
|-----|--|--------------------|
| 342 | City of Warren | 11/6/2020 12:18 PM |
| 343 | Richland School District | 11/6/2020 12:18 PM |
| 344 | Quakertown Community School District | 11/6/2020 12:18 PM |
| 345 | Central Susquehanna Intermediate Unit | 11/6/2020 12:17 PM |
| 346 | Mastery Charter Schools | 11/6/2020 12:17 PM |
| 347 | Chambersburg Area School District | 11/6/2020 12:17 PM |
| 348 | Worthington Borough | 11/6/2020 12:16 PM |
| 349 | Northern Tioga School District | 11/6/2020 12:16 PM |
| 350 | Pennsylvania Turnpike Commission | 11/6/2020 12:16 PM |
| 351 | East Lampeter Township | 11/6/2020 12:16 PM |
| 352 | Lakeview School District | 11/6/2020 12:15 PM |
| 353 | Borough of Highspire | 11/6/2020 12:15 PM |
| 354 | Office of Attorney General | 11/6/2020 12:15 PM |
| 355 | Warrington Township | 11/6/2020 12:14 PM |
| 356 | Chester County Family Academy Charter School | 11/6/2020 12:14 PM |
| 357 | Northern Tier Career Center | 11/6/2020 12:14 PM |
| 358 | Lancaster County Conservation District | 11/6/2020 12:13 PM |
| 359 | Upper Milford Township | 11/6/2020 12:13 PM |
| 360 | Borough of Kane | 11/6/2020 12:13 PM |
| 361 | Springfield Township | 11/6/2020 12:13 PM |
| 362 | Upper Dublin Township | 11/6/2020 12:12 PM |
| 363 | Juniata Township | 11/6/2020 12:12 PM |
| 364 | Jackson Township | 11/6/2020 12:11 PM |
| 365 | Pa Historical & Museum Commission | 11/6/2020 12:11 PM |
| 366 | Radnor Township | 11/6/2020 12:10 PM |
| 367 | William Penn School District | 11/6/2020 12:09 PM |
| 368 | Emsworth Borough | 11/6/2020 12:09 PM |
| 369 | Borough of Cresson | 11/6/2020 12:09 PM |
| 370 | North Montco Technical Career Center | 11/6/2020 12:08 PM |
| 371 | Borough of Akron | 11/6/2020 12:07 PM |
| 372 | Township of Lower Merion | 11/6/2020 12:07 PM |
| 373 | Big Beaver Falls Area School District | 11/6/2020 12:06 PM |
| 374 | Deer Lakes SD | 11/6/2020 12:05 PM |
| 375 | adams township | 11/6/2020 12:05 PM |
| 376 | Wallenpaupack Area School District | 11/6/2020 12:05 PM |
| 377 | Bradford County | 11/6/2020 12:04 PM |

Q3 In what county is your agency headquartered?

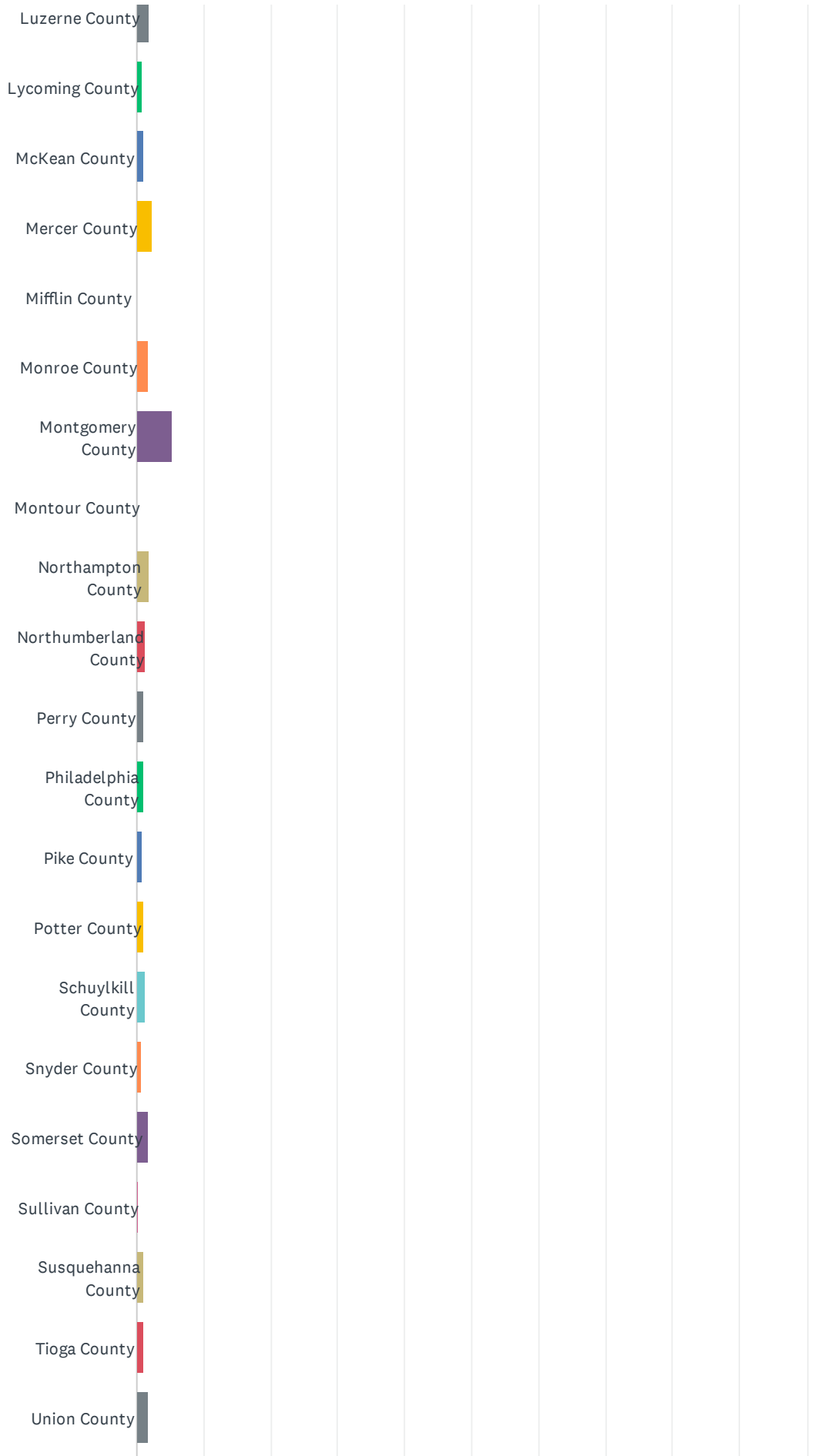
Answered: 377 Skipped: 0



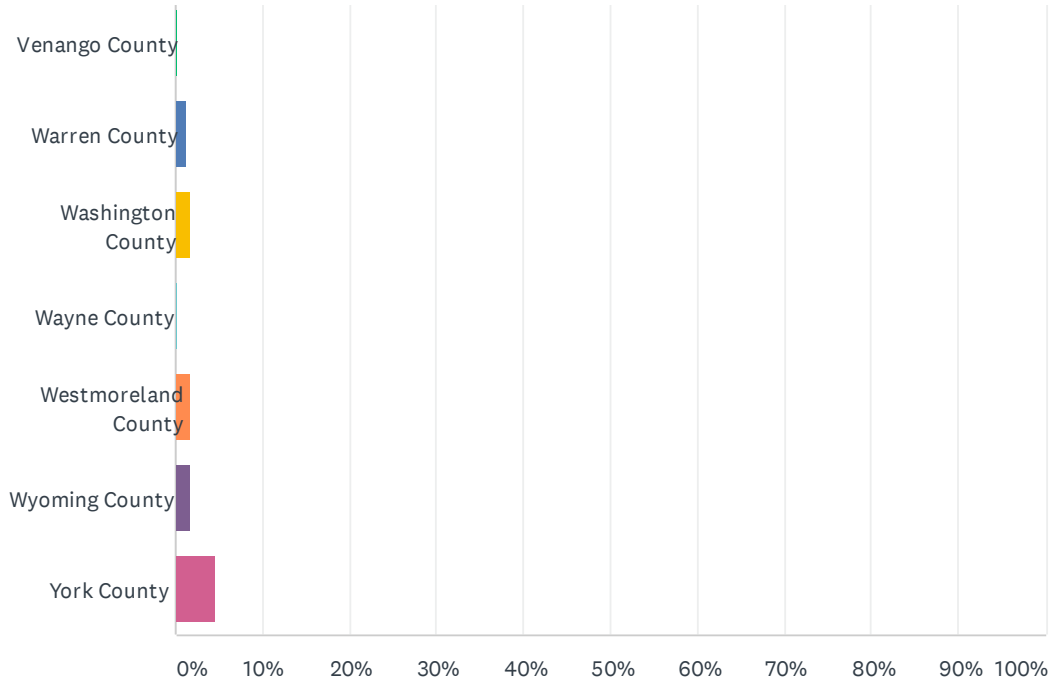
Office of Open Records - COVID-19 Survey for AOROs



Office of Open Records - COVID-19 Survey for AOROs



Office of Open Records - COVID-19 Survey for AOROs



Office of Open Records - COVID-19 Survey for AOROs

| ANSWER CHOICES | RESPONSES | |
|-------------------|-----------|----|
| Adams County | 0.80% | 3 |
| Allegheny County | 4.77% | 18 |
| Armstrong County | 1.33% | 5 |
| Beaver County | 0.80% | 3 |
| Bedford County | 0.80% | 3 |
| Berks County | 2.39% | 9 |
| Blair County | 1.33% | 5 |
| Bradford County | 1.33% | 5 |
| Bucks County | 2.12% | 8 |
| Butler County | 2.65% | 10 |
| Cambria County | 1.59% | 6 |
| Cameron County | 0.27% | 1 |
| Carbon County | 0.80% | 3 |
| Centre County | 1.59% | 6 |
| Chester County | 3.18% | 12 |
| Clarion County | 1.06% | 4 |
| Clearfield County | 1.86% | 7 |
| Clinton County | 0.80% | 3 |
| Columbia County | 1.33% | 5 |
| Crawford County | 1.59% | 6 |
| Cumberland County | 1.33% | 5 |
| Dauphin County | 5.31% | 20 |
| Delaware County | 2.39% | 9 |
| Elk County | 0.27% | 1 |
| Erie County | 3.18% | 12 |
| Fayette County | 1.06% | 4 |
| Forest County | 0.53% | 2 |
| Franklin County | 1.06% | 4 |
| Fulton County | 0.27% | 1 |
| Greene County | 1.59% | 6 |
| Huntingdon County | 0.80% | 3 |
| Indiana County | 0.80% | 3 |

Office of Open Records - COVID-19 Survey for AOROs

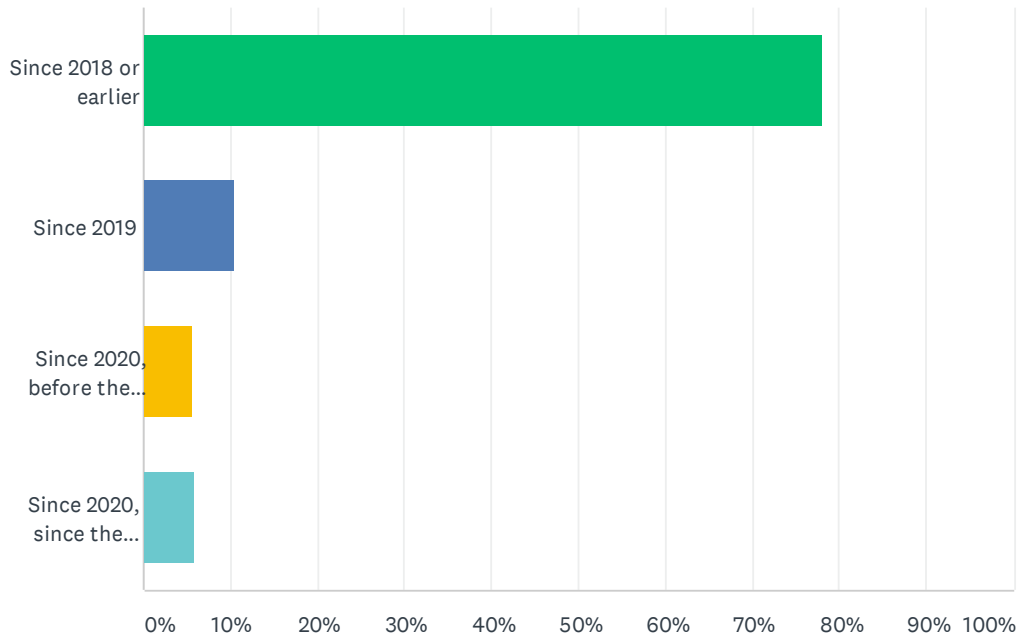
| | | |
|-----------------------|-------|----|
| Jefferson County | 1.06% | 4 |
| Juniata County | 0.53% | 2 |
| Lackawanna County | 1.06% | 4 |
| Lancaster County | 3.18% | 12 |
| Lawrence County | 0.80% | 3 |
| Lebanon County | 1.86% | 7 |
| Lehigh County | 1.86% | 7 |
| Luzerne County | 1.86% | 7 |
| Lycoming County | 0.80% | 3 |
| McKean County | 1.06% | 4 |
| Mercer County | 2.39% | 9 |
| Mifflin County | 0.00% | 0 |
| Monroe County | 1.59% | 6 |
| Montgomery County | 5.31% | 20 |
| Montour County | 0.00% | 0 |
| Northampton County | 1.86% | 7 |
| Northumberland County | 1.33% | 5 |
| Perry County | 1.06% | 4 |
| Philadelphia County | 1.06% | 4 |
| Pike County | 0.80% | 3 |
| Potter County | 1.06% | 4 |
| Schuylkill County | 1.33% | 5 |
| Snyder County | 0.53% | 2 |
| Somerset County | 1.59% | 6 |
| Sullivan County | 0.27% | 1 |
| Susquehanna County | 1.06% | 4 |
| Tioga County | 1.06% | 4 |
| Union County | 1.59% | 6 |
| Venango County | 0.27% | 1 |
| Warren County | 1.33% | 5 |
| Washington County | 1.59% | 6 |
| Wayne County | 0.27% | 1 |
| Westmoreland County | 1.59% | 6 |
| Wyoming County | 1.59% | 6 |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|-------------|-------|-----|
| York County | 4.51% | 17 |
| TOTAL | | 377 |

Q4 How long have you served as your agency's open records officer?

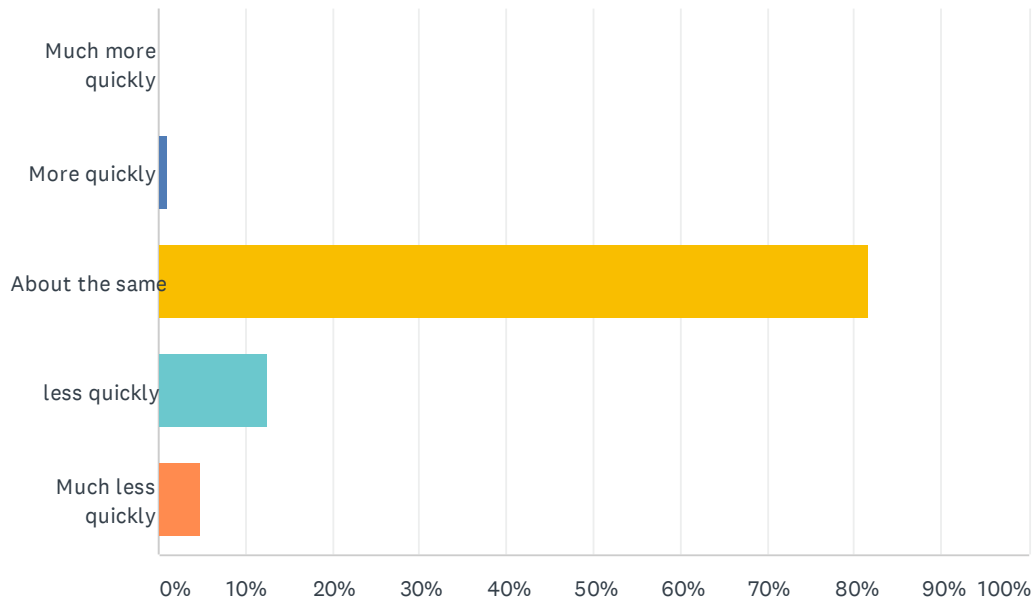
Answered: 375 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Since 2018 or earlier | 78.13% | 293 |
| Since 2019 | 10.40% | 39 |
| Since 2020, before the COVID-19 emergency | 5.60% | 21 |
| Since 2020, since the beginning of the COVID-19 Emergency | 5.87% | 22 |
| TOTAL | | 375 |

Q5 During the COVID-19 emergency, in general, have you provided responses to right to know requests -

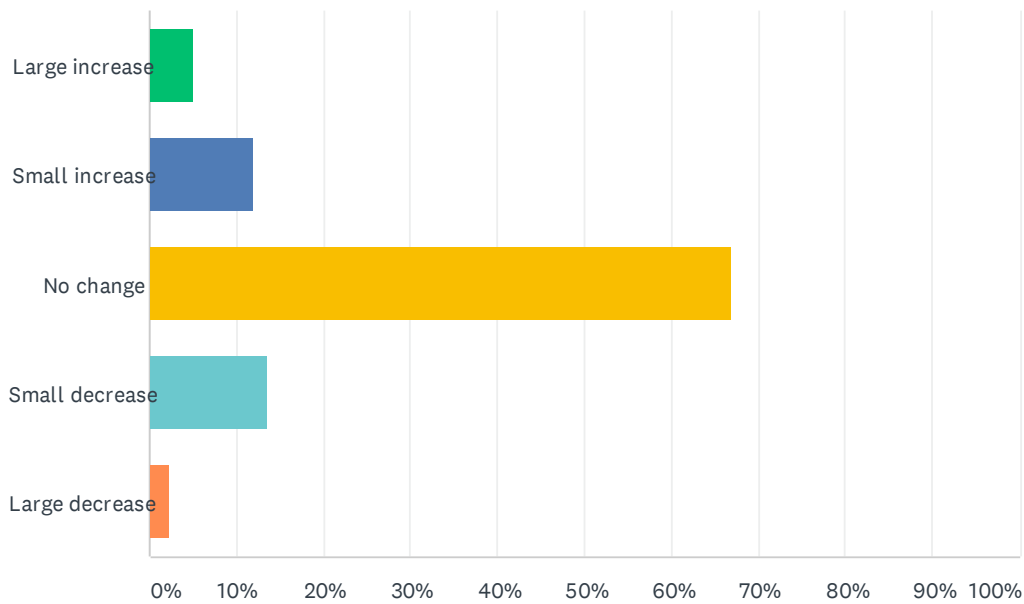
Answered: 376 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|-------------------|-----------|-----|
| Much more quickly | 0.00% | 0 |
| More quickly | 1.06% | 4 |
| About the same | 81.65% | 307 |
| less quickly | 12.50% | 47 |
| Much less quickly | 4.79% | 18 |
| TOTAL | | 376 |

Q6 During the COVID-19 emergency, has your agency seen a change in the volume of requests you have received?

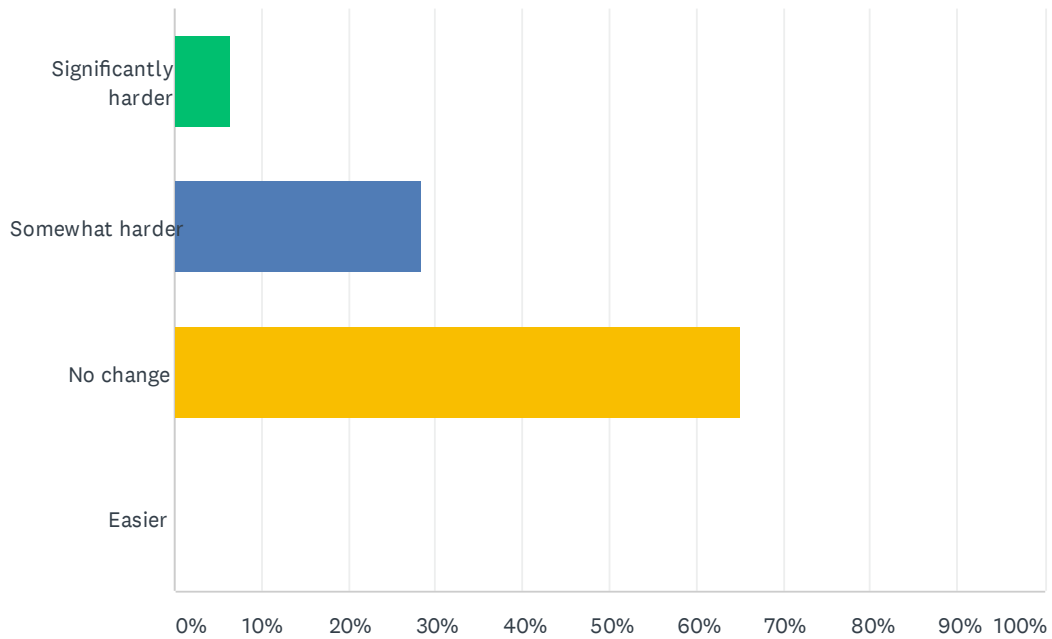
Answered: 375 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Large increase | 5.07% | 19 |
| Small increase | 12.00% | 45 |
| No change | 66.93% | 251 |
| Small decrease | 13.60% | 51 |
| Large decrease | 2.40% | 9 |
| TOTAL | | 375 |

Q7 During the COVID-19 emergency, has it become harder to fulfill RTKL requests your agency has received?

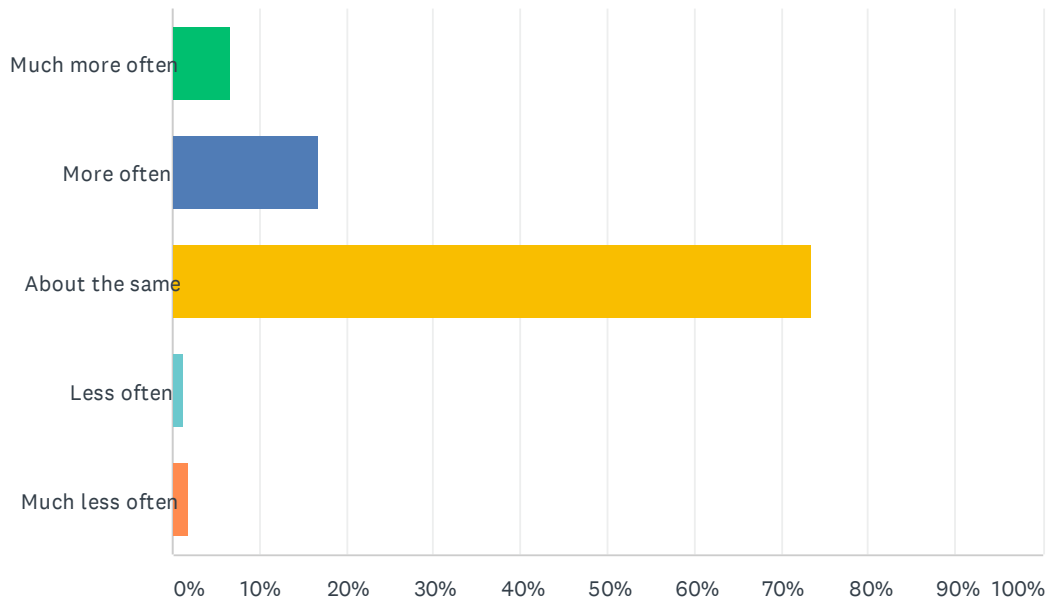
Answered: 376 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------------|-----------|------------|
| Significantly harder | 6.38% | 24 |
| Somewhat harder | 28.46% | 107 |
| No change | 65.16% | 245 |
| Easier | 0.00% | 0 |
| TOTAL | | 376 |

Q8 During the COVID-19 emergency, has your agency needed to extend response time for RTKL requests -

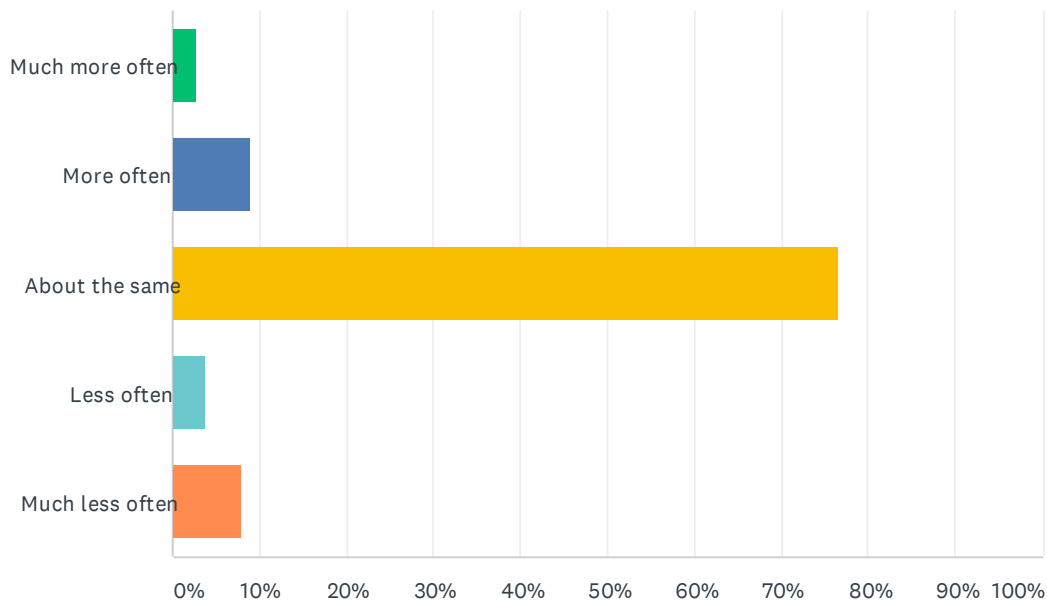
Answered: 375 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|-----------------|-----------|-----|
| Much more often | 6.67% | 25 |
| More often | 16.80% | 63 |
| About the same | 73.33% | 275 |
| Less often | 1.33% | 5 |
| Much less often | 1.87% | 7 |
| TOTAL | | 375 |

Q9 During the COVID-19 emergency, has your agency needed to ask requesters for additional time beyond a 30-day extension?

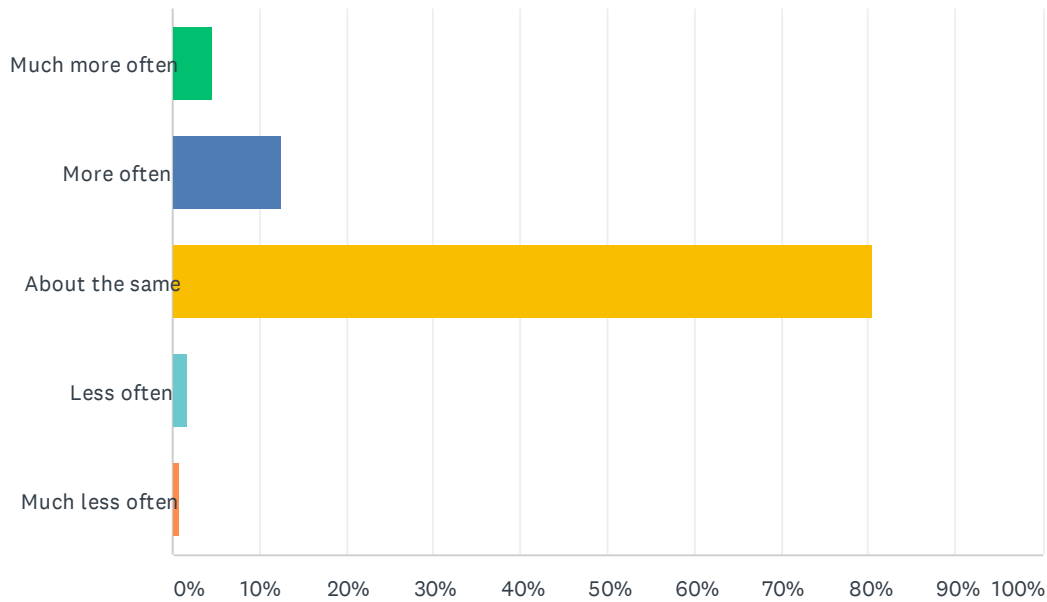
Answered: 375 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|-----------------|-----------|-----|
| Much more often | 2.67% | 10 |
| More often | 9.07% | 34 |
| About the same | 76.53% | 287 |
| Less often | 3.73% | 14 |
| Much less often | 8.00% | 30 |
| TOTAL | | 375 |

Q10 During the COVID-19 emergency, have you provided electronic records -

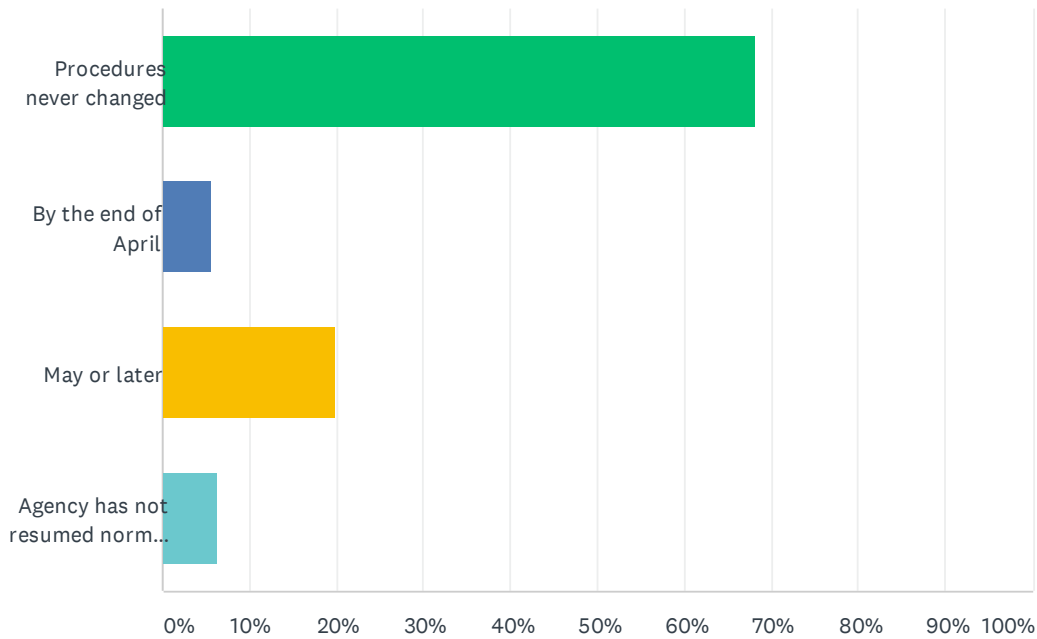
Answered: 375 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|-----------------|-----------|-----|
| Much more often | 4.53% | 17 |
| More often | 12.53% | 47 |
| About the same | 80.53% | 302 |
| Less often | 1.60% | 6 |
| Much less often | 0.80% | 3 |
| TOTAL | | 375 |

Q11 When did your agency resume normal (pre-COVID emergency) or near-normal RTKL procedures?

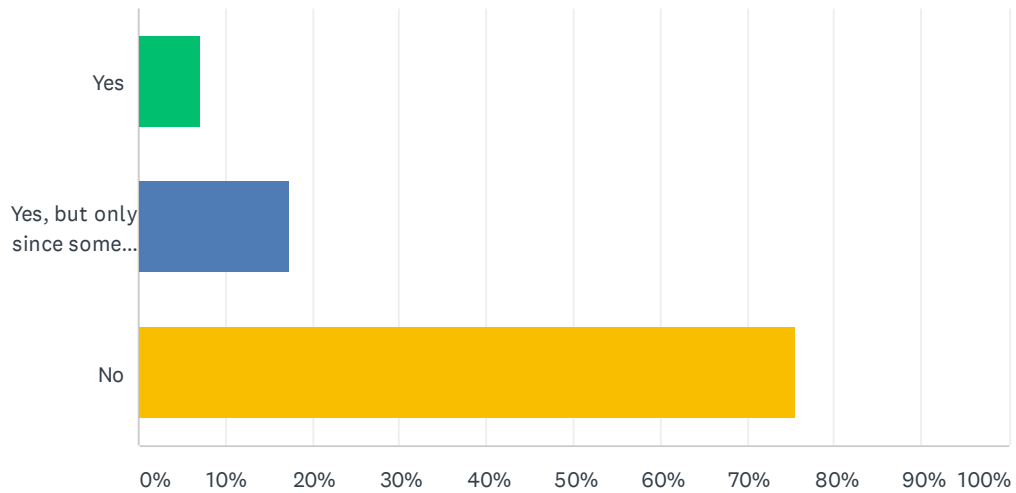
Answered: 377 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Procedures never changed | 68.17% | 257 |
| By the end of April | 5.57% | 21 |
| May or later | 19.89% | 75 |
| Agency has not resumed normal RTKL procedures | 6.37% | 24 |
| TOTAL | | 377 |

Q12 During the COVID-19 emergency, has your agency granted requests to inspect records on location?

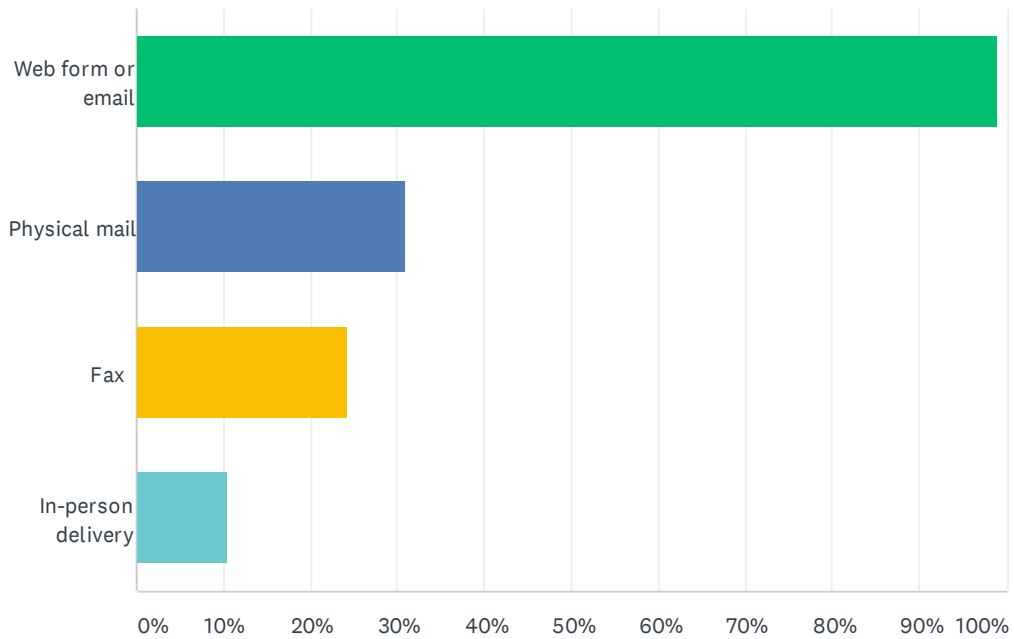
Answered: 369 Skipped: 8



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Yes | 7.05% | 26 |
| Yes, but only since some restrictions were lifted | 17.34% | 64 |
| No | 75.61% | 279 |
| TOTAL | | 369 |

Q13 During the COVID-19 emergency, how have you preferred to receive RTKL requests? (check all that apply)

Answered: 374 Skipped: 3



| ANSWER CHOICES | RESPONSES |
|------------------------|------------|
| Web form or email | 98.93% 370 |
| Physical mail | 31.02% 116 |
| Fax | 24.33% 91 |
| In-person delivery | 10.43% 39 |
| Total Respondents: 374 | |

Q14 Please share any additional comments you have regarding the RTKL request process during the COVID-19 emergency.

Answered: 131 Skipped: 246

Office of Open Records - COVID-19 Survey for AOROs

| # | RESPONSES | DATE |
|----|---|---------------------|
| 1 | none | 11/17/2020 8:06 AM |
| 2 | The procedures for processing Right to Know requests did not change, although when there were many people working from home, we did issue the 30-day extension request for all incoming RTK requests. There have also been staffing vacancies that have impacted response times. | 11/16/2020 9:28 AM |
| 3 | The types of requests have increased in complexity requiring even more staff time. | 11/16/2020 8:56 AM |
| 4 | n/a | 11/13/2020 3:01 PM |
| 5 | Not only has COVID affected the number of RTK requests but the election as well. The requests are very indepth and take significant amount of time to complete. | 11/13/2020 9:30 AM |
| 6 | Covid -19 really has not impacted the way we handle our request or the time taken to fill the request. | 11/13/2020 9:23 AM |
| 7 | no comments | 11/13/2020 9:12 AM |
| 8 | A relaxation of the five-day response time would have been immeasurably beneficial, especially in light of the closure of many of the County's offices and the inability to procure information quickly. | 11/13/2020 8:16 AM |
| 9 | Stop nuisance requests from for profit companies wanting to solicit or sell to persons of record from lists requested. | 11/12/2020 7:06 PM |
| 10 | The need to quarantine has made it hard for responses to be generated by certain offices. | 11/12/2020 6:17 PM |
| 11 | Most requesters were patient if there were any delays in responding, but most requests were filled as soon as we could resume working in the office and access all records. | 11/12/2020 4:21 PM |
| 12 | No additional comments | 11/12/2020 4:19 PM |
| 13 | The biggest difficulty during COVID is properly gathering information remotely and in the office. Also, many files are still not electronic, so the in-person inspection becomes difficult and/or the time to scan. Also, most municipalities don't have one person who only does RTKL, so its difficult to meet the timing parameters for response within 5 business days, which is why everyone does a 30 day extension. The initial timing should be extended - most information requested is not emergent, so it's frustrating. No one is trying to deter people from getting info....some days I just want to tell people to research themselves on my computer, because right now I have zero time to find the records, review the records prior to release, redact anything necessary, prepare a formal response, and then track the entire process. | 11/12/2020 2:56 PM |
| 14 | The township gets few requests, almost always by mail or email. No requests for inspection of records have been made. All replies this year have been submitted by email. No extensions have been necessary. | 11/12/2020 2:53 PM |
| 15 | Voluminous RTKs are becoming more frequent and are a burden on the district and our taxpayers. | 11/12/2020 2:46 PM |
| 16 | RTK response has slowed due to additional duties of staff due to COVID. The workload has stayed the same from a RTK standpoint but internal workload has increased while staff levels fluctuate due to mandatory COVID restrictions. | 11/12/2020 1:48 PM |
| 17 | none | 11/12/2020 1:40 PM |
| 18 | N/A | 11/12/2020 12:04 PM |
| 19 | The commercial requests that we receive monthly for building permits didn't stop coming. However, we didn't have any permits for a couple of months so I was able to deny the requests. | 11/12/2020 11:34 AM |
| 20 | No change | 11/12/2020 11:17 AM |
| 21 | I had to go into the office once a week to get any RTK request that came in through mail or fax and send out any responses they were requested in hard copy. It was very hard with the daycare closure and my husband's job, to be able to coordinate going into the office to get the requests are send out the hard copy documents requested. Many employees balked at having to go to the office just to fill a RTK request, if the records were not available electronically. | 11/12/2020 10:39 AM |

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| | | |
|----|---|---------------------|
| 22 | LTSD has not received requests to view responses in person. | 11/12/2020 10:31 AM |
| 23 | No comments | 11/12/2020 10:24 AM |
| 24 | We were still staffed but not open to the public when the shut down occurred. We have a slot in the door that they could drop stuff off as well as mail, fax and email. So nothing had changed for us. | 11/12/2020 10:22 AM |
| 25 | no comments | 11/12/2020 10:22 AM |
| 26 | COVID-19 hasn't affected our process at all. | 11/12/2020 10:12 AM |
| 27 | OOR should have issued blanket guidelines suspending RTK requests. | 11/12/2020 10:11 AM |
| 28 | #12 - We have had no requests to inspect records on location. | 11/11/2020 3:42 PM |
| 29 | The COVID 19 emergency has not changed our procedures; everything has remained the same for our agency. | 11/11/2020 2:11 PM |
| 30 | I have seen a large increase in the number of RTK requests that are searching for information for sales related purposes ex. asking for current bills for things like PPE so they company can send us a pitch. Lots of questions on vacant property listings. | 11/11/2020 1:00 PM |
| 31 | N/A | 11/11/2020 11:36 AM |
| 32 | We do not receive many requests and were able to process them normally. | 11/11/2020 10:57 AM |
| 33 | No comments | 11/11/2020 10:21 AM |
| 34 | With buildings being closed it was very difficult to do any physical record research of items not electronically kept. However, individuals who requested those records have been understanding that our access to those records is limited and we will fulfill the request as time permits. | 11/11/2020 7:48 AM |
| 35 | n/a | 11/10/2020 4:58 PM |
| 36 | n/a | 11/10/2020 1:55 PM |
| 37 | I worked from home for 8 weeks. When I would get a request I would go into the office to take care of it and then go back home. | 11/10/2020 11:55 AM |
| 38 | none | 11/10/2020 11:05 AM |
| 39 | none | 11/10/2020 10:48 AM |
| 40 | n/a | 11/10/2020 10:24 AM |
| 41 | Our RTKL procedures haven't been effected at all. | 11/10/2020 10:03 AM |
| 42 | We were glad for the state-wide guidance provided and awareness brought forth to everyone that some requests may take longer than normal due to staff not having access to all paper files in the beginning of the COVID-19 emergency when the Township Offices were closed to the public and much of the staff. | 11/10/2020 10:00 AM |
| 43 | Nothing has changed here because we are a small community. No one has requested to see information in person, so that doesn't apply. Every request received is always by email. | 11/10/2020 9:46 AM |
| 44 | Nothing changed | 11/10/2020 8:58 AM |
| 45 | No requests were filled between March 16 and June 3, 2020 because we were totally shut down. There was no access to any records during this time. | 11/9/2020 4:31 PM |
| 46 | No changes were made from normal procedures. Some answer choices for me were "Not at all," but it wasn't the option provided. Additionally, I would have answered "Not Applicable" had there been that choice for the question regarding the inspection of records in person as we had no requests. I answered No; however, I find that this could be misleading. | 11/9/2020 3:18 PM |
| 47 | none | 11/9/2020 2:41 PM |
| 48 | Some requests are too vague. A RTK request should be required to specify exactly the public records sought - not do a fishing expedition to look for "any or all" records of certain person or time period. | 11/9/2020 2:03 PM |

Office of Open Records - COVID-19 Survey for AOROs

| | | |
|----|---|--------------------|
| 49 | We have very few requests. COVID - 19 has had no impact here. | 11/9/2020 12:18 PM |
| 50 | Because our township is on the smaller side, and Wyoming County wasn't heavily affected, I experienced no change in frequency or difficulty completing my tasks. | 11/9/2020 11:54 AM |
| 51 | I feel that the time limited to respond to the RTKL should be more then the 5 days. | 11/9/2020 11:31 AM |
| 52 | I have only received email RTK requests even before COVID came into play. | 11/9/2020 11:12 AM |
| 53 | On average we don't get a lot of RTK requests so the COVID-19 emergency did not cause much to change with the responses. Most are usually handled by email and mail anyway. | 11/9/2020 10:49 AM |
| 54 | We have not had any requests to inspect records on location. | 11/9/2020 10:23 AM |
| 55 | none | 11/9/2020 10:12 AM |
| 56 | none | 11/9/2020 9:41 AM |
| 57 | The office was never closed during this period | 11/9/2020 9:40 AM |
| 58 | Much more difficult to reach out to staff to get the requested information. Some information was not obtainable since it was at the office which was closed. | 11/9/2020 9:31 AM |
| 59 | Requests and procedures did not change during the pandemic. | 11/9/2020 9:22 AM |
| 60 | None | 11/9/2020 9:17 AM |
| 61 | We were never asked to come to our District to inspect information. | 11/9/2020 8:40 AM |
| 62 | none | 11/9/2020 8:38 AM |
| 63 | None | 11/9/2020 8:25 AM |
| 64 | During the start of the pandemic in March, we relied heavily on electronic communications and digital signatures. | 11/9/2020 8:19 AM |
| 65 | Our office has had only one (1) request and the requester didn't follow through. | 11/9/2020 8:16 AM |
| 66 | Have not had any request during COVID-19. | 11/9/2020 8:13 AM |
| 67 | Nothing has changed for us during the COVID-19 emergency | 11/9/2020 8:08 AM |
| 68 | Picture Rocks Borough is a small municipality and we do not receive many request. I still work same hours but request individual make request via e-mail and avoid using the office in emergency onlyi. | 11/9/2020 7:52 AM |
| 69 | We saw a decent drop in requests in March-April. The past two months (September and October) we have received larger than average amounts of requests. | 11/9/2020 7:47 AM |
| 70 | None | 11/9/2020 7:30 AM |
| 71 | No comments | 11/7/2020 11:49 PM |
| 72 | Implemented the use of an email template letter for responses. | 11/7/2020 9:05 PM |
| 73 | None | 11/7/2020 5:55 AM |
| 74 | No discernable change in utilization for us related to pandemic. Only unusual thing was a number of requests for student directory information related to the election. | 11/6/2020 10:31 PM |
| 75 | We are a very small borough and do not receive many request all that were received were responded to promptly, there have been no changes since covid 19 | 11/6/2020 5:50 PM |
| 76 | Overall, we received less requests. Most of our requests are by email and we fill most by electronic means, so the COVID-19 emergency has had no effect on filling requests. | 11/6/2020 4:39 PM |
| 77 | Being that we are a small area, the majority of request are for accident reports. Very few for different information. | 11/6/2020 4:06 PM |
| 78 | The commercial requests are ridiculous and should be stopped with a change in the law. The RTK law has been exploited for profit. | 11/6/2020 3:55 PM |
| 79 | We have not notice any difference with our RTKL request. We typically received request via | 11/6/2020 3:38 PM |

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email before, during and after COVID. The only difference is we have given more responses by email than in person.

| | | |
|-----|---|--------------------|
| 80 | Requesters are more patient once they are told that we are working without a full-time staff. We still have fulfilled requests within 30 days. | 11/6/2020 3:28 PM |
| 81 | We have furloughed a lot of our staff and had significant management changes during COVID-19, so we are significantly behind in all of our work, not just RTKL requests. | 11/6/2020 3:07 PM |
| 82 | In spite of the Pandemic, we are still processing requests. | 11/6/2020 2:44 PM |
| 83 | We have never had to request time beyond 30 days, before or since COVID, but that was not an option. I see the same in a future question about appeals. We have never had appeals. | 11/6/2020 2:36 PM |
| 84 | We have always preferred to receive Open Records requests via email and is normally how people send them. They have most often requested email copies of records even before COVID-19. The pandemic has not changed our operations here actually. By God's grace, we are set up well to operate as usual. | 11/6/2020 2:32 PM |
| 85 | Basically all the same. Nothing changed. | 11/6/2020 2:30 PM |
| 86 | N/A | 11/6/2020 2:14 PM |
| 87 | None | 11/6/2020 2:13 PM |
| 88 | At a time when our time, resources, and staff are tied up in the federal and state COVID policies; reading and interpreting employment and health guidelines; covering for employees who are out due to sickness or quarantine mandates, implementing drastic distant learning methods; transitioning to work from home and back to work, etc., dealing with legitimate RTK requests is challenging. Add to that, there appears to be more requests for names, address, and contact info that are for solely for marketing or solicitation purposes. One such requester's title was Data Acquisition Specialist, SmartProcure, for example. The RTK law should not be such that a loophole exists allowing for acquisition of marketing data at the expense of legitimate businesses. | 11/6/2020 2:12 PM |
| 89 | N/A | 11/6/2020 2:04 PM |
| 90 | None | 11/6/2020 1:56 PM |
| 91 | Right to Know requests and responses were the same as usual. COVID-19 didn't slow the process of receiving and responding to them. | 11/6/2020 1:37 PM |
| 92 | Our office did not receive any in-person RTKL requests or requests for in-person inspection during COVID-19. Our building had visitor restrictions in place that would have made in person requests and requests for in-person records inspection difficult to achieve. Those restrictions have now eased to the point where we could accommodate those requests. | 11/6/2020 1:31 PM |
| 93 | We are a very small community and have received few requests other than those from buildzoom which we receive regularly and I find annoying. | 11/6/2020 1:12 PM |
| 94 | We do not receive a large number of requests and those we receive are typically electronic. We do not limit how people can request information. | 11/6/2020 1:09 PM |
| 95 | During the COVID-19 emergency we have had no requests to review records at our office. | 11/6/2020 1:07 PM |
| 96 | As an employee I have had to be quarantined as a close contact for 14 days which greatly delayed any requests. | 11/6/2020 1:05 PM |
| 97 | NA | 11/6/2020 1:02 PM |
| 98 | We don't get many requests to begin with and I am the only office employee for the Borough, so I continued to work in my office throughout the shut down. Everything came in via email and was responded to via email. | 11/6/2020 12:56 PM |
| 99 | we have seen no difference | 11/6/2020 12:53 PM |
| 100 | Staff is still not back 5 days per week as of yet. Therefore, getting the search help we need is difficult. | 11/6/2020 12:53 PM |
| 101 | We don't get many requests, but we did have one request to inspect records at our location, which is still closed to the public. We made accommodations for the requester to review the | 11/6/2020 12:50 PM |

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files under a pavilion on our property. It will be more difficult to accommodate a similar request as the weather gets colder.

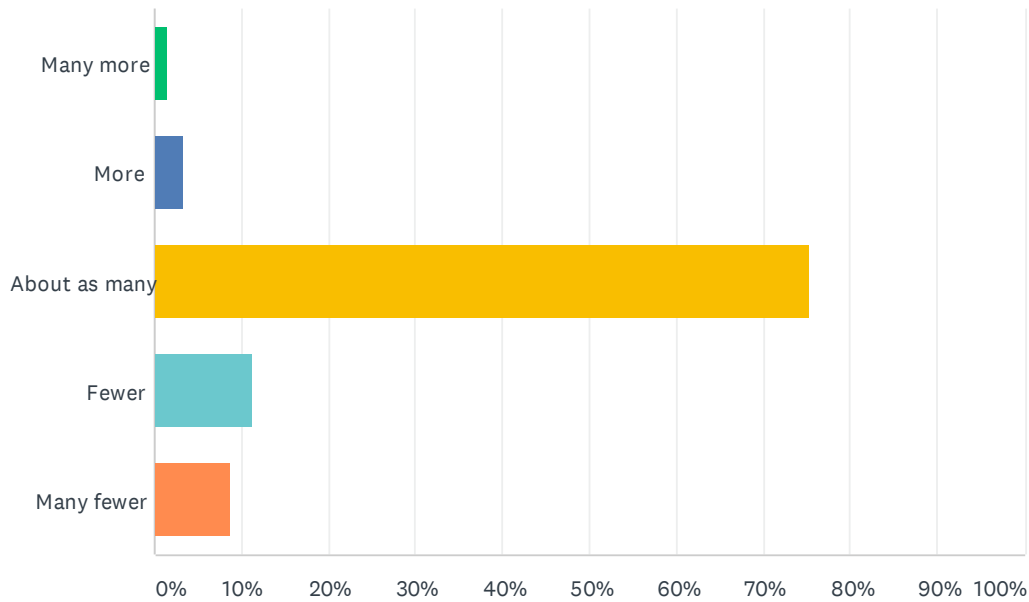
| | | |
|-----|---|--------------------|
| 102 | We have had no requests during the Covid-19 emergency. | 11/6/2020 12:50 PM |
| 103 | Other than Mr. Simon we receive very few requests. | 11/6/2020 12:49 PM |
| 104 | We have not had requests to site inspect documents. | 11/6/2020 12:44 PM |
| 105 | The number of RTK requests increased. If our office was closed and we were not considered essential I do not know how I could have processed them all. | 11/6/2020 12:42 PM |
| 106 | Not any real issue or process change | 11/6/2020 12:41 PM |
| 107 | None | 11/6/2020 12:41 PM |
| 108 | More difficult due to not having all staff available on a daily. | 11/6/2020 12:38 PM |
| 109 | During COVID-19, Columbia Township only had one or two RTKL request. | 11/6/2020 12:35 PM |
| 110 | During height of pandemic, when most were working from home, the number of requests significantly increased. | 11/6/2020 12:34 PM |
| 111 | No additional comments | 11/6/2020 12:33 PM |
| 112 | We have not been asked to allow inspection of records. If that were requested, we would comply as safety permitted. | 11/6/2020 12:32 PM |
| 113 | With offices closed and most employees working remotely, it was very difficult to get the information being requested. Often, documents are stored at the offices and the offices were closed from March until July. Keep in mind, our attorney's offices were also closed, so that added to slowing down the process. We did the best we could do and hoped there would be some general understanding that the RTK law did not anticipate a pandemic when it was enacted and the timing mechanisms were established. | 11/6/2020 12:32 PM |
| 114 | City Hall remained open with personnel being considered essential workers. However, during the height of the pandemic, some offices had rotating on-site work schedules to maintain social distancing. Meanwhile, the City received fewer requests. While the rotation could at time hamper our response times if key personnel were not on-site on certain days, the lesser request volume usually balanced the lack of continuity in personnel to permit response flow to meet most 5-day deadlines. | 11/6/2020 12:32 PM |
| 115 | It was extremely difficult to ascertain records when schools were closed and during remote learning. | 11/6/2020 12:26 PM |
| 116 | We are keeping things all electronic and it has improved the efficiency of our RTKL program. | 11/6/2020 12:24 PM |
| 117 | Our agency has not had any issues with responding to requests during the COVID-19 emergency. | 11/6/2020 12:20 PM |
| 118 | A reduction in staff brought about by COVID-19 has made it more difficult to respond to requests in a timely manner as individuals with custody of records have an increased workload. | 11/6/2020 12:18 PM |
| 119 | Additional time to respond would be helpful as these commercial RTK requests take time away from emergencies. | 11/6/2020 12:18 PM |
| 120 | We have not seen any change to the requests or our responses. We do almost all of our RTK work electronically which certainly has helped. | 11/6/2020 12:17 PM |
| 121 | As indicated above, meeting statutory timelines has been difficult when offices are not necessarily at full in-person operation. | 11/6/2020 12:17 PM |
| 122 | Thanks to our existing IT processes and capabilities, the "COVID-19 emergency" has had little to no effect on our ability to respond to RTKL requests. | 11/6/2020 12:16 PM |
| 123 | Requesters need to learn that we are not their information research agency. They need to ask for documents, not information. | 11/6/2020 12:16 PM |
| 124 | RTK requesters need to know that it is going to take longer to fulfill requests. This is going to be the new norm. | 11/6/2020 12:15 PM |

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| | | |
|-----|--|--------------------|
| 125 | None | 11/6/2020 12:15 PM |
| 126 | There was an initial slow period while everyone was adjusting to Covid and working from home but we are generally right back on track. | 11/6/2020 12:15 PM |
| 127 | The RTK process has not really changed here at the District other than the District is closed to the public. We have not had a request, since the Chinese virus hit, for in-person reviews. Most of the RTK requests came in by e-mail, and that has not changed. We hardly ever extended the timeline to produce requested information before and have not had to use that recently. All in all, the District has not had to change its RTK procedures and the RTK is operating as it always has. | 11/6/2020 12:13 PM |
| 128 | Since we were not allowing in person review of records, we provided scans of the records at no charge. | 11/6/2020 12:12 PM |
| 129 | We have not had any requests during the COVID-19 period. We normally receive very few requests. | 11/6/2020 12:12 PM |
| 130 | We were able to handle all our requests during a period where staff worked from home. We opened back up in mid-April and for our agency, COVID has not effected (positively or negatively) our ability to process requests. | 11/6/2020 12:11 PM |
| 131 | Everything has been about the same | 11/6/2020 12:06 PM |

Q15 During the COVID-19 emergency, has your agency received more or fewer appeals arising from your RTKL request responses?

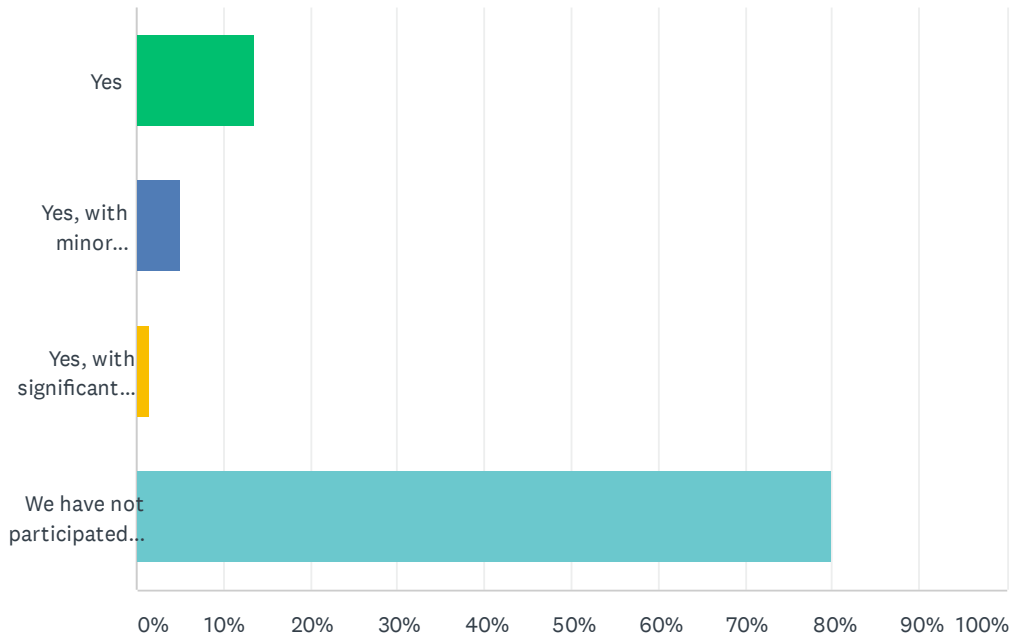
Answered: 356 Skipped: 21



| ANSWER CHOICES | RESPONSES |
|----------------|------------|
| Many more | 1.40% 5 |
| More | 3.37% 12 |
| About as many | 75.28% 268 |
| Fewer | 11.24% 40 |
| Many fewer | 8.71% 31 |
| TOTAL | 356 |

Q16 If your agency has participated in any OOR appeals since the start of the COVID-19 emergency, have you been able to participate fully and normally?

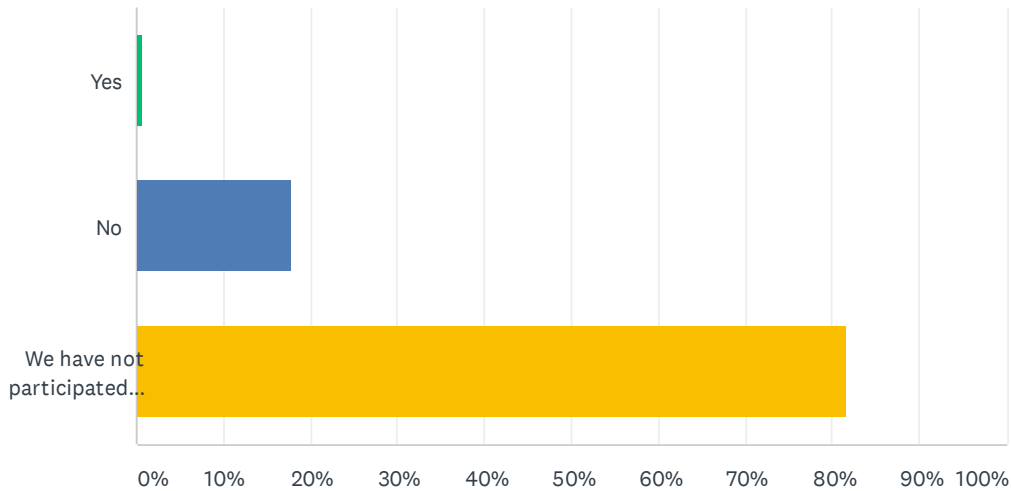
Answered: 365 Skipped: 12



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Yes | 13.70% | 50 |
| Yes, with minor difficulty | 4.93% | 18 |
| Yes, with significant difficulty | 1.37% | 5 |
| We have not participated in any appeals | 80.00% | 292 |
| TOTAL | | 365 |

Q17 If you have participated in an OOR appeal since the start of the COVID-19 emergency, have you encountered issues communicating with an appeals officer?

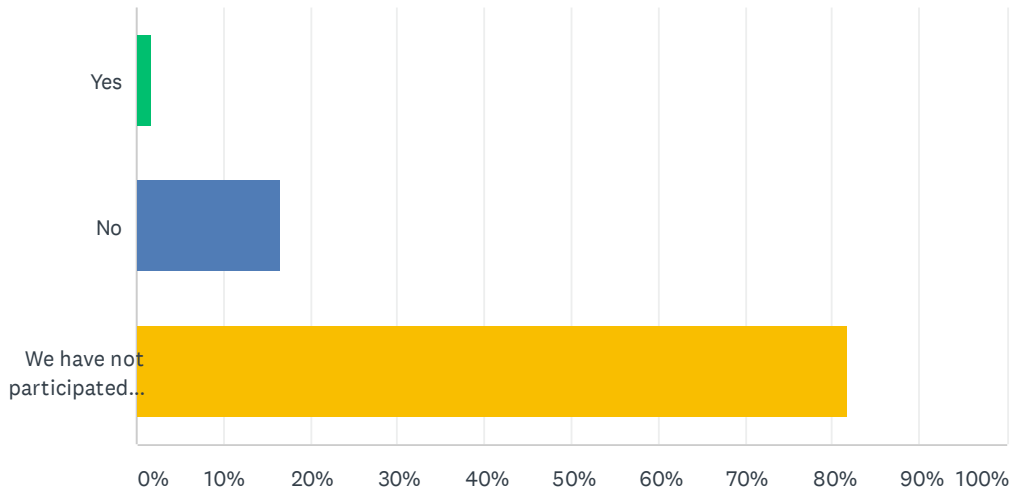
Answered: 365 Skipped: 12



| ANSWER CHOICES | RESPONSES |
|---|------------|
| Yes | 0.55% 2 |
| No | 17.81% 65 |
| We have not participated in any appeals | 81.64% 298 |
| TOTAL | 365 |

Q18 If you have participated in an OOR appeal since the start of the COVID-19 emergency, have you encountered difficulty complying with submission deadlines set by the OOR?

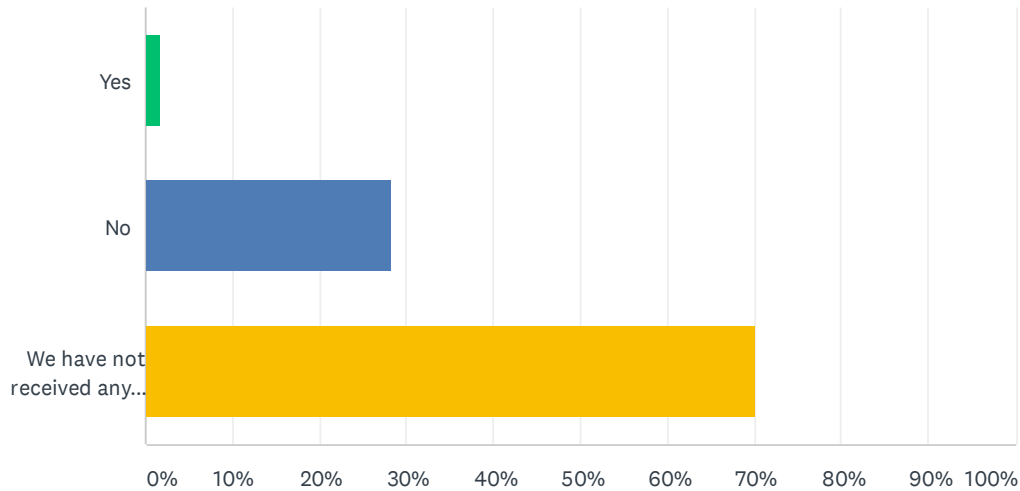
Answered: 364 Skipped: 13



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Yes | 1.65% | 6 |
| No | 16.48% | 60 |
| We have not participated in any appeals | 81.87% | 298 |
| TOTAL | | 364 |

Q19 Have you encountered any issues complying with any final determinations issued by the OOR regarding your agency since the start of the COVID-19 emergency?

Answered: 362 Skipped: 15



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Yes | 1.66% | 6 |
| No | 28.18% | 102 |
| We have not received any final determinations from the OOR regarding our agency | 70.17% | 254 |
| TOTAL | | 362 |

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| # | IF SO, PLEASE ELABORATE - | DATE |
|----|--|---------------------|
| 1 | not applicable | 11/17/2020 8:06 AM |
| 2 | In many cases, the sheer volume of requests and responsive records has made it difficult to comply with determinations. In particular, a significant plurality of requests (and the increase in requests) have been made to agencies whose staff are devoted to responding to COVID. | 11/16/2020 2:50 PM |
| 3 | We need the full 30 days to fulfill demand for records. Impacted by COVID employees and data retrieval. | 11/12/2020 7:06 PM |
| 4 | We have not had any appeals. | 11/11/2020 10:45 AM |
| 5 | Asking for responsive records that do not exist. | 11/10/2020 4:58 PM |
| 6 | It was taken to a higher court | 11/10/2020 12:45 PM |
| 7 | This doesn't apply since we had no OOR appeals. | 11/9/2020 3:18 PM |
| 8 | Our issues are largely due to loss of staff and increased work volume across all departments, but particularly in the department that manages RTKL requests. | 11/6/2020 3:07 PM |
| 9 | No appeals | 11/6/2020 2:44 PM |
| 10 | no appeals | 11/6/2020 2:36 PM |
| 11 | we have had no appeals during covid | 11/6/2020 12:53 PM |
| 12 | Yes, in the sense that we disagree with that final determination and have appealed it to Northampton County Court. | 11/6/2020 12:32 PM |
| 13 | We are an independent agency so we have our own internal process which was not affected in any way by Covid. | 11/6/2020 12:15 PM |
| 14 | No comment | 11/6/2020 12:12 PM |

Q20 Please share any additional comments you have regarding the RTKL appeal process during the COVID-19 emergency.

Answered: 65 Skipped: 312

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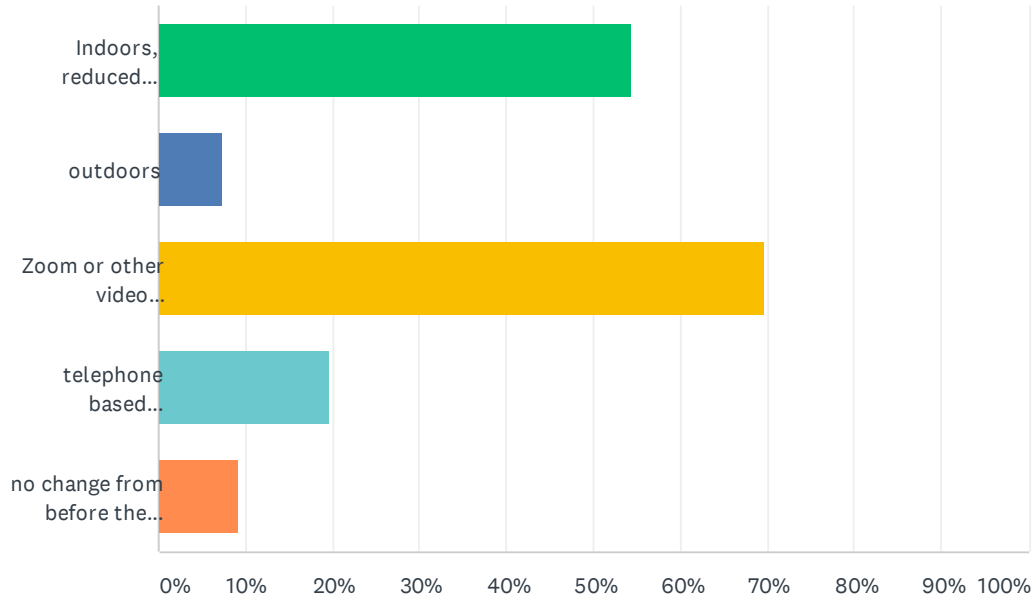
| # | RESPONSES | DATE |
|----|---|---------------------|
| 1 | None | 11/17/2020 8:06 AM |
| 2 | n/a | 11/13/2020 3:01 PM |
| 3 | We have not had an appeal since the start of the COVID emergency | 11/13/2020 9:30 AM |
| 4 | In our County Covid - 19 really has not affected the RTK process. | 11/13/2020 9:23 AM |
| 5 | none | 11/13/2020 9:12 AM |
| 6 | I was surprised that the OOR gave themselves several weeks to respond to appeals, but still expected us to give them whatever extra information they asked for in just a few days. | 11/13/2020 8:45 AM |
| 7 | None. | 11/13/2020 8:16 AM |
| 8 | Wish we could have a phone conversation to clarify process questions. | 11/12/2020 7:06 PM |
| 9 | No additional comments | 11/12/2020 4:19 PM |
| 10 | N/A | 11/12/2020 1:48 PM |
| 11 | none | 11/12/2020 1:40 PM |
| 12 | N/A | 11/12/2020 12:04 PM |
| 13 | None | 11/12/2020 11:17 AM |
| 14 | I appreciate the appeals officer being will to accept electronic signatures on affidavits. It was not possible with our employees spread across the state, to be able to get signed affidavits in timetable for appeal responses. | 11/12/2020 10:39 AM |
| 15 | LTSD has not received any appeals during the COVID -19 emergency. | 11/12/2020 10:31 AM |
| 16 | No comments. | 11/12/2020 10:24 AM |
| 17 | no additional comments | 11/12/2020 10:22 AM |
| 18 | We've had no appeals. | 11/11/2020 3:42 PM |
| 19 | No comments | 11/11/2020 10:21 AM |
| 20 | n/a | 11/11/2020 7:48 AM |
| 21 | The first appeals I have dealt with have been during COVID-19. | 11/10/2020 4:58 PM |
| 22 | n/a | 11/10/2020 1:55 PM |
| 23 | none | 11/10/2020 11:05 AM |
| 24 | none | 11/10/2020 10:48 AM |
| 25 | 99.9 percent requests come in via email. This is our normal procedure even without COVID-19. | 11/10/2020 10:03 AM |
| 26 | No changes | 11/10/2020 8:58 AM |
| 27 | None | 11/9/2020 2:41 PM |
| 28 | none | 11/9/2020 10:12 AM |
| 29 | none | 11/9/2020 9:41 AM |
| 30 | The OOR staff was very accommodating. They supported the District during the shut down. | 11/9/2020 9:31 AM |
| 31 | None | 11/9/2020 9:17 AM |
| 32 | none | 11/9/2020 8:38 AM |
| 33 | none | 11/9/2020 8:25 AM |
| 34 | We had one appeal that was quickly resolved. | 11/9/2020 8:19 AM |
| 35 | No Comment. | 11/9/2020 8:05 AM |

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| | | |
|----|---|--------------------|
| 36 | None | 11/9/2020 7:30 AM |
| 37 | No comments | 11/7/2020 11:49 PM |
| 38 | none | 11/7/2020 9:05 PM |
| 39 | None | 11/7/2020 5:55 AM |
| 40 | We infrequently have appeals but had one during COVID-19. The difficulties we encountered were: 1. requested and got an appeal extension from appeals officer because there was a miscommunication between our attorney's office and the attorney's involved in the appeal. This was not COVID related. 2. Needed to send large amount of files to the appeals officer and the state system blocked them. State email blocker either did not have capacity to unblock and label safe or appeals officer did not contact them. I had to find another way to get them to her. | 11/6/2020 10:31 PM |
| 41 | we have had no appeals | 11/6/2020 5:50 PM |
| 42 | We have not had any appeals | 11/6/2020 4:06 PM |
| 43 | I only had one appeal, and it wasn't handled any differently than pre-COVID appeals. | 11/6/2020 3:28 PM |
| 44 | None. | 11/6/2020 2:44 PM |
| 45 | We have never had an appeal to my knowledge. | 11/6/2020 2:32 PM |
| 46 | N/A | 11/6/2020 2:14 PM |
| 47 | None | 11/6/2020 2:13 PM |
| 48 | n/a | 11/6/2020 2:12 PM |
| 49 | N/A | 11/6/2020 2:04 PM |
| 50 | None | 11/6/2020 1:56 PM |
| 51 | Nothing. | 11/6/2020 1:37 PM |
| 52 | Thank you for the online training and agency forms on your website. | 11/6/2020 1:31 PM |
| 53 | NA | 11/6/2020 1:02 PM |
| 54 | Not applicable | 11/6/2020 12:56 PM |
| 55 | Since we had no requests, appeals do not apply. | 11/6/2020 12:50 PM |
| 56 | No appeals during COVID | 11/6/2020 12:41 PM |
| 57 | None | 11/6/2020 12:41 PM |
| 58 | never had any appeals | 11/6/2020 12:33 PM |
| 59 | Have had no appeals | 11/6/2020 12:32 PM |
| 60 | N/A | 11/6/2020 12:18 PM |
| 61 | None | 11/6/2020 12:17 PM |
| 62 | Nothing to share. | 11/6/2020 12:15 PM |
| 63 | None | 11/6/2020 12:15 PM |
| 64 | No comment | 11/6/2020 12:12 PM |
| 65 | No appeals | 11/6/2020 12:06 PM |

Q21 During the COVID-19 emergency, how has your agency held public meetings? (Check all that apply.)

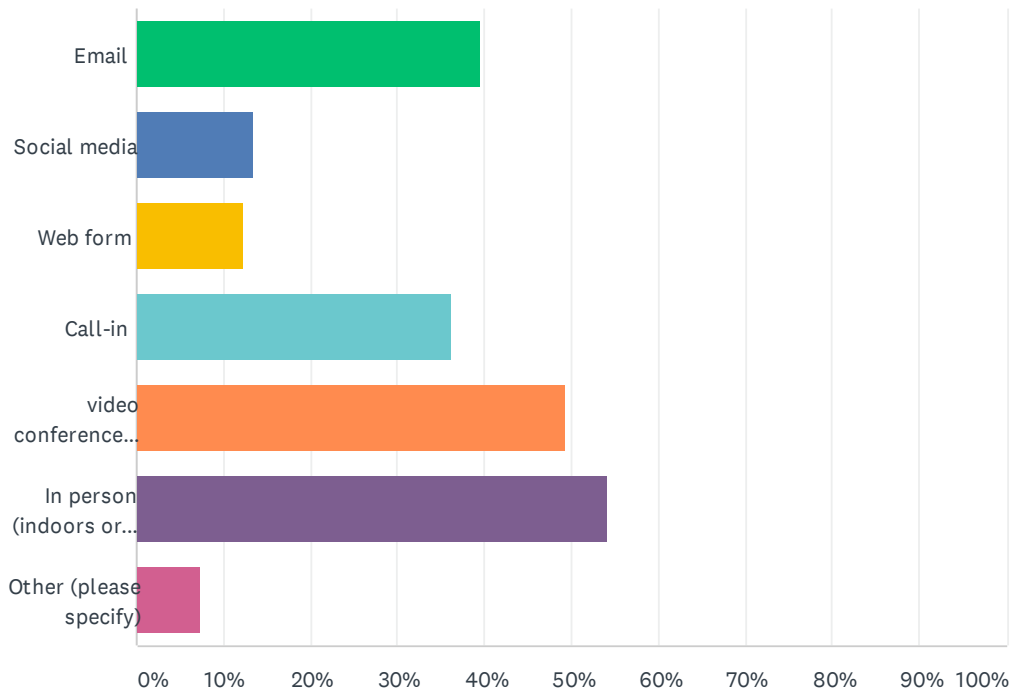
Answered: 370 Skipped: 7



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----|
| Indoors, reduced capacity | 54.32% | 201 |
| outdoors | 7.30% | 27 |
| Zoom or other video conferencing technology | 69.73% | 258 |
| telephone based conference call | 19.73% | 73 |
| no change from before the COVID-19 emergency | 9.19% | 34 |
| Total Respondents: 370 | | |

Q22 During the COVID-19 emergency, how has your agency solicited public comment during meetings? (Check all that apply.)

Answered: 371 Skipped: 6



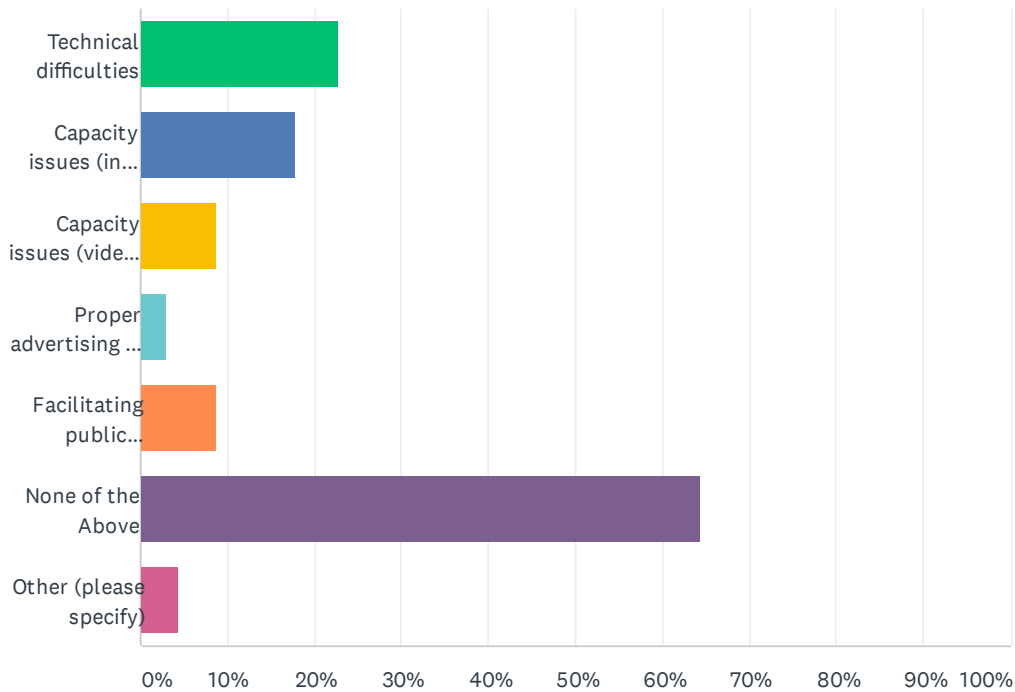
| ANSWER CHOICES | RESPONSES | |
|---------------------------------|-----------|-----|
| Email | 39.62% | 147 |
| Social media | 13.48% | 50 |
| Web form | 12.40% | 46 |
| Call-in | 36.12% | 134 |
| video conference participation | 49.33% | 183 |
| In person (indoors or outdoors) | 54.18% | 201 |
| Other (please specify) | 7.28% | 27 |
| Total Respondents: 371 | | |

Office of Open Records - COVID-19 Survey for AOROs

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|--|---------------------|
| 1 | The District solicits public comments prior meetings via the website | 11/16/2020 5:05 PM |
| 2 | There have been no members of the public at meetings since the COVID-19 emergency began. Public attendance at meetings is infrequent even without the COVID-19 emergency | 11/12/2020 2:53 PM |
| 3 | professional public notification | 11/12/2020 12:56 PM |
| 4 | Nothing had changed for us. Public was still welcome. We are a small Township. | 11/12/2020 10:22 AM |
| 5 | We do both in-person and Zoom for our meetings | 11/12/2020 10:18 AM |
| 6 | Questions submitted through the online meetings and audio speaking at the Zoom meeting controlled by a moderator muting and unmuting calls. | 11/11/2020 7:48 AM |
| 7 | Public is seated in rooms of 25 persons max with video conferencing of meeting. Speakers are brought into board room and speak live one at a time to limit number of persons in room to 25 and to see board members - all is video conferenced to all rooms. | 11/10/2020 3:58 PM |
| 8 | we receive public comment in any format presented | 11/10/2020 1:55 PM |
| 9 | We've also given the option of mailing comments to our office or dropping them off in person | 11/9/2020 10:41 AM |
| 10 | Call ahead | 11/9/2020 10:38 AM |
| 11 | We do not hold public meetings | 11/9/2020 9:17 AM |
| 12 | None | 11/9/2020 7:52 AM |
| 13 | Not many has attended meetings during COVID-19 | 11/9/2020 7:04 AM |
| 14 | None | 11/8/2020 8:52 PM |
| 15 | None | 11/7/2020 11:49 PM |
| 16 | email during meeting and reply subsequent | 11/6/2020 10:31 PM |
| 17 | they're asked to email their questions prior to the meeting and they will be addressed at the meeting. | 11/6/2020 3:52 PM |
| 18 | During the Virtual Zoom mtg. | 11/6/2020 2:38 PM |
| 19 | People normally call or stop in with questions or concerns before meetings to have brought up at the meeting. Sometimes they choose to be present, but most times, they do not. | 11/6/2020 2:32 PM |
| 20 | Offer public comment period on agenda, must register prior to meeting | 11/6/2020 1:40 PM |
| 21 | Chat function of Zoom | 11/6/2020 1:05 PM |
| 22 | or zoom | 11/6/2020 12:53 PM |
| 23 | YouTube Streaming Chat function | 11/6/2020 12:50 PM |
| 24 | All meetings were open to the public. Number of meetings were limited and as needed as per the law. | 11/6/2020 12:18 PM |
| 25 | Google Form for the public to fill out that is on our website, and emailed to the community. | 11/6/2020 12:18 PM |
| 26 | Chat and Q&A features | 11/6/2020 12:09 PM |
| 27 | Q&A function on Zoom Webinars | 11/6/2020 12:05 PM |

Q23 During the COVID-19 emergency, what difficulties has your agency faced in complying with the Sunshine Act? (Check all that apply.)

Answered: 372 Skipped: 5



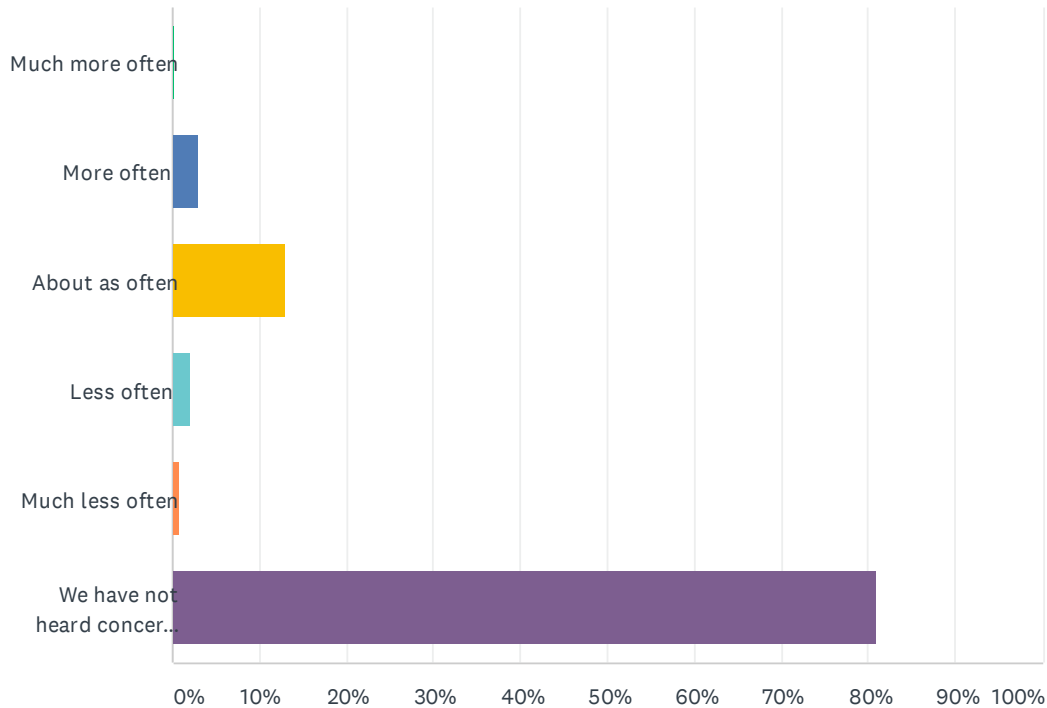
| ANSWER CHOICES | RESPONSES | |
|---|-----------|-----|
| Technical difficulties | 22.85% | 85 |
| Capacity issues (in person) | 17.74% | 66 |
| Capacity issues (video or phone conferencing) | 8.87% | 33 |
| Proper advertising of meetings | 2.96% | 11 |
| Facilitating public participation | 8.87% | 33 |
| None of the Above | 64.52% | 240 |
| Other (please specify) | 4.30% | 16 |
| Total Respondents: 372 | | |

Office of Open Records - COVID-19 Survey for AOROs

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|---|---------------------|
| 1 | deficits in technological infrastructure and knowledge | 11/16/2020 10:17 AM |
| 2 | participants have trouble utilizing telephone and video conferencing at times | 11/13/2020 9:30 AM |
| 3 | No problems | 11/12/2020 11:17 AM |
| 4 | The board met in person for meetings. The meeting was live streamed for the public. | 11/12/2020 10:20 AM |
| 5 | as we move forward and hope to have in-person meetings, we have also been asked to continue the virtual meetings because public participation is better in the virtual format. Some people really prefer to meet in person while others much prefer virtual meetings. | 11/11/2020 1:00 PM |
| 6 | Some people have had issues logging into Zoom and getting audio/video to work properly | 11/10/2020 4:58 PM |
| 7 | spacing everyone apart | 11/9/2020 9:41 AM |
| 8 | One of our meeting were hacked. | 11/9/2020 9:31 AM |
| 9 | None | 11/9/2020 8:05 AM |
| 10 | Some Supervisor go to the Township building for the Wifi and a few residents attend and when they talk out it interrupts the meeting as its all on one computer/speaker | 11/6/2020 5:10 PM |
| 11 | Were fortunately able to overcome the technical issues, but not without major stress. | 11/6/2020 4:26 PM |
| 12 | Mayor puts much pressure on President of Council for not having public meetings. President follows CDC and Governor Wolfs calculator and Health Directing Measures. | 11/6/2020 1:25 PM |
| 13 | When we first started ZOOM was overloaded and we were getting cut off. | 11/6/2020 12:49 PM |
| 14 | Difficulties were minor | 11/6/2020 12:36 PM |
| 15 | We were able to rectify the problem by delaying the meeting, upgrading our Zoom (setup or license, not sure which) and allowing all who wanted to watch the meeting get in. | 11/6/2020 12:18 PM |
| 16 | Online Security - Zoom Bombing | 11/6/2020 12:17 PM |

Q24 During the COVID-19 emergency, how often has your agency heard concerns about Sunshine Act compliance from citizens, compared to before the emergency?

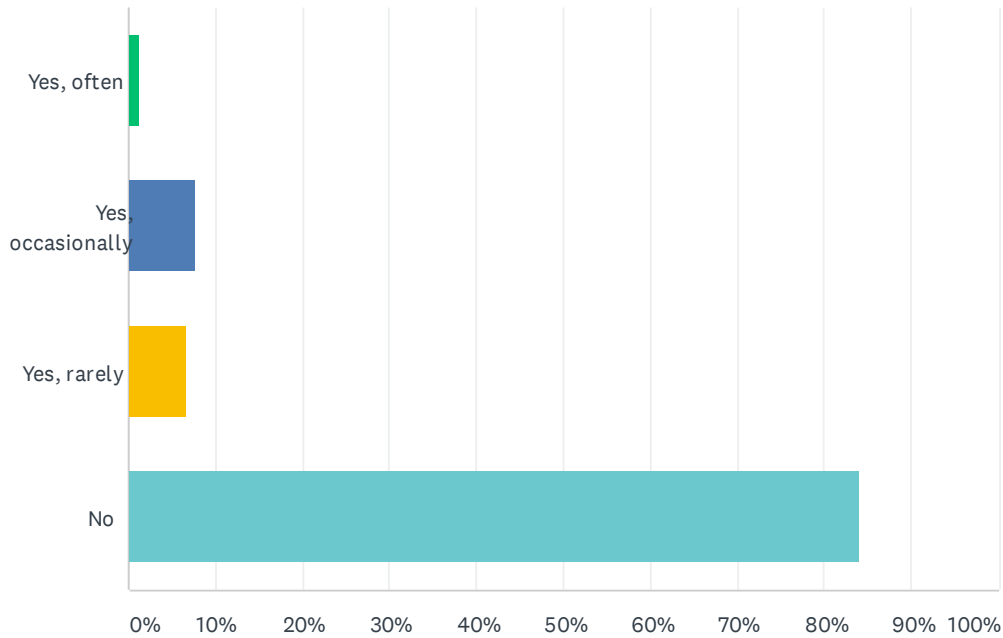
Answered: 372 Skipped: 5



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Much more often | 0.27% | 1 |
| More often | 2.96% | 11 |
| About as often | 12.90% | 48 |
| Less often | 2.15% | 8 |
| Much less often | 0.81% | 3 |
| We have not heard concerns about Sunshine Act compliance from citizens | 80.91% | 301 |
| TOTAL | | 372 |

Q25 During the COVID-19 emergency, has your agency heard concerns about compliance with safety guidelines during public meetings from citizens?

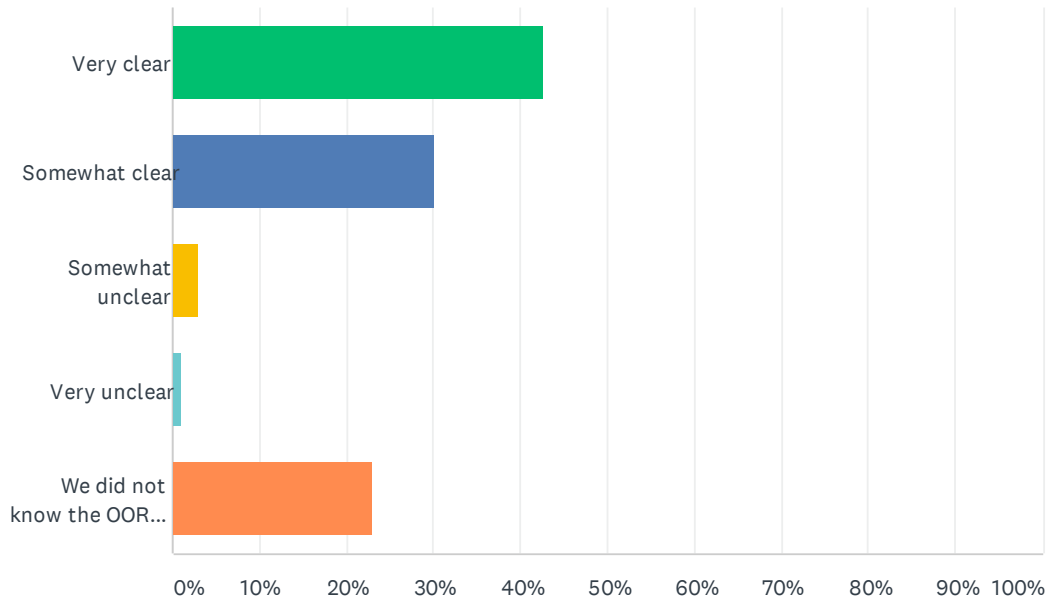
Answered: 370 Skipped: 7



| ANSWER CHOICES | RESPONSES | |
|-------------------|-----------|-----|
| Yes, often | 1.35% | 5 |
| Yes, occasionally | 7.84% | 29 |
| Yes, rarely | 6.76% | 25 |
| No | 84.05% | 311 |
| TOTAL | | 370 |

Q26 Overall, how clear would you say Sunshine Act guidelines published by the Office of Open Records have been during the COVID-19 emergency?

Answered: 364 Skipped: 13



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Very clear | 42.58% | 155 |
| Somewhat clear | 30.22% | 110 |
| Somewhat unclear | 3.02% | 11 |
| Very unclear | 1.10% | 4 |
| We did not know the OOR published guidelines | 23.08% | 84 |
| TOTAL | | 364 |

Q27 Please share any comments or concerns you have regarding the Sunshine Act.

Answered: 66 Skipped: 311

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| # | RESPONSES | DATE |
|----|--|---------------------|
| 1 | None | 11/17/2020 8:06 AM |
| 2 | Not having the technological infrastructure to do anything virtually and not having elected officials who know how to use technology has been and is a huge hurdle that we still have not been able to overcome. | 11/16/2020 10:17 AM |
| 3 | We have found increased public participation now that we the meetings via Zoom. Our public has asked for this format to continue even after the pandemic is over. | 11/16/2020 8:56 AM |
| 4 | n/a | 11/13/2020 3:01 PM |
| 5 | None | 11/13/2020 9:30 AM |
| 6 | none | 11/13/2020 9:12 AM |
| 7 | None. | 11/13/2020 8:16 AM |
| 8 | None. | 11/12/2020 7:06 PM |
| 9 | None | 11/12/2020 4:21 PM |
| 10 | No additional comments | 11/12/2020 4:19 PM |
| 11 | None | 11/12/2020 1:48 PM |
| 12 | none | 11/12/2020 1:40 PM |
| 13 | N/A | 11/12/2020 12:04 PM |
| 14 | Our solicitor has guided us in complying with the Sunshine Act during the pandemic. | 11/12/2020 11:34 AM |
| 15 | We are a rural area. Did not have any problems with | 11/12/2020 11:17 AM |
| 16 | During public Zoom meetings, public participants have the ability to call, Chat or email concerns or discussion points. | 11/12/2020 10:31 AM |
| 17 | None. | 11/12/2020 10:24 AM |
| 18 | no comments. | 11/12/2020 10:22 AM |
| 19 | Thank you for the guidelines. | 11/12/2020 10:20 AM |
| 20 | n/a | 11/11/2020 10:57 AM |
| 21 | n/a | 11/11/2020 7:48 AM |
| 22 | n/a | 11/10/2020 1:55 PM |
| 23 | none | 11/10/2020 11:05 AM |
| 24 | none | 11/10/2020 10:48 AM |
| 25 | No comment | 11/10/2020 8:58 AM |
| 26 | None | 11/9/2020 2:41 PM |
| 27 | We have met indoors with social distancing and also have gone live in a FB group. | 11/9/2020 12:18 PM |
| 28 | none | 11/9/2020 10:12 AM |
| 29 | none | 11/9/2020 9:41 AM |
| 30 | The Board did well to let the public speak at the meetings. The Zoom Video conferencing worked well. | 11/9/2020 9:31 AM |
| 31 | None | 11/9/2020 9:17 AM |
| 32 | none | 11/9/2020 8:38 AM |
| 33 | none | 11/9/2020 8:25 AM |
| 34 | None | 11/9/2020 8:05 AM |

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| | | |
|----|---|--------------------|
| 35 | None | 11/9/2020 7:30 AM |
| 36 | none | 11/7/2020 9:05 PM |
| 37 | Public notice is increasingly difficult due to newspapers and changes in that industry. The COVID-19 legislation and the ability to post notices on web sites is a significant improvement to the notice provisions. Also, the ability to allow virtual participation by elected officials is an improvement. Finally, we see more public "attendance" in meetings since going virtual. This has added to the length of the meetings, but it is a good thing to have more participations. | 11/7/2020 9:34 AM |
| 38 | None | 11/7/2020 5:55 AM |
| 39 | none | 11/6/2020 10:31 PM |
| 40 | If at all possible, the Township would like to continue its live webconference meetings for as long as possible. Our residents are very much in favor of these meetings. It has increased participation in the meetings. We will be investigating a hybrid approach, but fully support having the opportunity to continue this method for meetings. | 11/6/2020 3:07 PM |
| 41 | None. | 11/6/2020 2:44 PM |
| 42 | I love your webinars! You guys do a great job of explaining everything. | 11/6/2020 2:30 PM |
| 43 | N/A | 11/6/2020 2:14 PM |
| 44 | None | 11/6/2020 2:13 PM |
| 45 | n/a | 11/6/2020 2:12 PM |
| 46 | N/A | 11/6/2020 2:04 PM |
| 47 | None | 11/6/2020 1:56 PM |
| 48 | We did have to change meeting location twice but advertised and posted. | 11/6/2020 1:40 PM |
| 49 | Nothing. | 11/6/2020 1:37 PM |
| 50 | Thank you for the Sunshine Act online training that was provided during the beginning of the COVID 19 shutdowns. We felt it properly equipped us to remain compliant with the Act and proceed with our meetings and official business. | 11/6/2020 1:31 PM |
| 51 | Did not seem the published guidelines during COVID were all that helpful. Basically, we had to just keep doing what we during before COVID. | 11/6/2020 1:27 PM |
| 52 | NA | 11/6/2020 1:02 PM |
| 53 | Even after the pandemic, I think that online/ teleconferencing meetings should be able to be continued. I think that it provides better access to the public especially during the winter. | 11/6/2020 12:56 PM |
| 54 | Would have been nice to have guidelines on meeting processes earlier in Pandemic | 11/6/2020 12:41 PM |
| 55 | None | 11/6/2020 12:41 PM |
| 56 | None. | 11/6/2020 12:40 PM |
| 57 | none | 11/6/2020 12:33 PM |
| 58 | Again, with the help of our solicitor, we tried to comply with the law as best as we could based on the parameters we were dealing with. | 11/6/2020 12:32 PM |
| 59 | It should not include requests from businesses seeking data for sales opportunities! | 11/6/2020 12:28 PM |
| 60 | N/A | 11/6/2020 12:18 PM |
| 61 | None | 11/6/2020 12:17 PM |
| 62 | I have attended the webinar but I would like a solid list of what can be discussed in executive session. | 11/6/2020 12:15 PM |
| 63 | None | 11/6/2020 12:15 PM |
| 64 | Our meetings have been mostly by Zoom and advertised in advance with links on website. More public participation than before with in person meetings. | 11/6/2020 12:12 PM |

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| | | |
|----|------------|--------------------|
| 65 | No comment | 11/6/2020 12:12 PM |
| 66 | No issues | 11/6/2020 12:06 PM |

Q28 During the COVID-19 emergency, has your office taken any additional steps to make records more accessible, either through requests or otherwise? (answer below)

Answered: 248 Skipped: 129

Office of Open Records - COVID-19 Survey for AOROs

| # | RESPONSES | DATE |
|----|---|---------------------|
| 1 | No | 11/17/2020 8:06 AM |
| 2 | No | 11/16/2020 6:51 PM |
| 3 | No. The District has maintained the same level of accessible. | 11/16/2020 5:05 PM |
| 4 | We have consistently made our records accessible to the public when requested both prior to and throughout the pandemic. | 11/16/2020 3:25 PM |
| 5 | no | 11/16/2020 2:52 PM |
| 6 | The Office of the Governor and DOH, in conjunction with other agencies, has established a website and opendata site containing all de-identified public data regarding COVID case numbers, contact tracing, incidence rate, testing, etc. In addition, DCED has published robust data regarding the business exemption process, and all agencies have published COVID-specific information relating to their operations on their agency websites. | 11/16/2020 2:50 PM |
| 7 | no | 11/16/2020 2:02 PM |
| 8 | No more than usual. Most request prefer electronic means, which is fine for us. | 11/16/2020 10:48 AM |
| 9 | More things are being put on the website and a concerted effort to put together a township email list for mass emailing has been made. | 11/16/2020 10:17 AM |
| 10 | When providing a large volume of records, we are making these available via a shared link rather than needing to use a USB drive that would have a cost and would need to be picked up. | 11/16/2020 9:28 AM |
| 11 | Same as before. | 11/16/2020 8:56 AM |
| 12 | None. | 11/16/2020 8:31 AM |
| 13 | No | 11/14/2020 7:43 PM |
| 14 | No | 11/14/2020 12:33 PM |
| 15 | No | 11/13/2020 4:59 PM |
| 16 | same | 11/13/2020 3:05 PM |
| 17 | n/a | 11/13/2020 3:01 PM |
| 18 | NO | 11/13/2020 10:46 AM |
| 19 | We are providing records via electronic means. | 11/13/2020 9:30 AM |
| 20 | No The County Open Records Office has continued to use the same processes. | 11/13/2020 9:23 AM |
| 21 | no | 11/13/2020 9:12 AM |
| 22 | No. | 11/13/2020 8:16 AM |
| 23 | no | 11/12/2020 7:11 PM |
| 24 | Created more online access to records, such as Deeds or Tax records. | 11/12/2020 7:06 PM |
| 25 | no | 11/12/2020 6:17 PM |
| 26 | No, we have operated as usual and have always been transparent. | 11/12/2020 4:21 PM |
| 27 | No additional steps have been taken. We make every attempt at providing records available in a timely manner, even during COVID-19 | 11/12/2020 4:19 PM |
| 28 | About the same. We have a lot of accessible information on our website. | 11/12/2020 2:56 PM |
| 29 | No. | 11/12/2020 2:53 PM |
| 30 | No additional step taken | 11/12/2020 2:46 PM |
| 31 | We are trying to push as many RTK requests via email as possible. | 11/12/2020 1:48 PM |
| 32 | No. Same procedures as pre-covid | 11/12/2020 1:40 PM |

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| | | |
|----|---|---------------------|
| 33 | No | 11/12/2020 12:04 PM |
| 34 | Information regarding ordinances, resolutions, zoning and permitting are all accessible as they have been prior to COVID-19. | 11/12/2020 11:39 AM |
| 35 | NO | 11/12/2020 11:35 AM |
| 36 | No changes were made. Saw a slight decrease in requests probably due to not much happening. | 11/12/2020 11:34 AM |
| 37 | Local News Paper Web site Printed Material | 11/12/2020 11:20 AM |
| 38 | No | 11/12/2020 11:17 AM |
| 39 | n/a | 11/12/2020 11:06 AM |
| 40 | I have tried to supply as many records as possible electronically. | 11/12/2020 10:39 AM |
| 41 | Same as pre COVID-19 | 11/12/2020 10:31 AM |
| 42 | no. Records remain as accessible as before | 11/12/2020 10:27 AM |
| 43 | We post agendas, meeting minutes, resolutions, etc. on our website. We also post alerts and news items on website. | 11/12/2020 10:24 AM |
| 44 | We are a small Township and did not have to make any changes or steps | 11/12/2020 10:22 AM |
| 45 | no additional steps needed | 11/12/2020 10:22 AM |
| 46 | Our district didn't receive many requests during this time. The requests that we did receive were emailed to us and responses were emailed back to the requester. | 11/12/2020 10:20 AM |
| 47 | no needed | 11/12/2020 10:18 AM |
| 48 | Current policies applied, which are designed to make it as easy as possible to satisfy OR requests | 11/12/2020 10:18 AM |
| 49 | Haven't had to take additional steps | 11/12/2020 10:12 AM |
| 50 | no | 11/12/2020 9:30 AM |
| 51 | No change. | 11/11/2020 3:42 PM |
| 52 | No | 11/11/2020 1:00 PM |
| 53 | no | 11/11/2020 10:57 AM |
| 54 | No other steps | 11/11/2020 10:45 AM |
| 55 | No | 11/11/2020 10:43 AM |
| 56 | no | 11/11/2020 10:21 AM |
| 57 | No | 11/11/2020 9:48 AM |
| 58 | no | 11/11/2020 7:48 AM |
| 59 | same as before | 11/10/2020 4:58 PM |
| 60 | No problems | 11/10/2020 3:58 PM |
| 61 | no | 11/10/2020 3:41 PM |
| 62 | We have not had a need to make them more accessible. | 11/10/2020 2:30 PM |
| 63 | No | 11/10/2020 2:20 PM |
| 64 | more public documents on our web site | 11/10/2020 1:55 PM |
| 65 | I have tried to email everything; we have always posted all of our contracts, documents, deeds, etc, online. | 11/10/2020 12:45 PM |
| 66 | We have not changed any procedures. | 11/10/2020 11:55 AM |
| 67 | no-just the same | 11/10/2020 11:05 AM |

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| | | |
|-----|---|---------------------|
| 68 | no additional steps required | 11/10/2020 10:48 AM |
| 69 | stayed the same. | 11/10/2020 10:24 AM |
| 70 | We accommodate via email and or fax | 11/10/2020 10:03 AM |
| 71 | No changes | 11/10/2020 10:00 AM |
| 72 | No | 11/10/2020 8:58 AM |
| 73 | No | 11/10/2020 8:48 AM |
| 74 | No | 11/9/2020 4:31 PM |
| 75 | no | 11/9/2020 4:17 PM |
| 76 | Everything stayed the same. Requests were processed in same manner as pre-COVID requests. | 11/9/2020 3:18 PM |
| 77 | None | 11/9/2020 2:41 PM |
| 78 | None | 11/9/2020 2:14 PM |
| 79 | No | 11/9/2020 1:52 PM |
| 80 | no | 11/9/2020 1:19 PM |
| 81 | No changes have been made | 11/9/2020 12:53 PM |
| 82 | No need. | 11/9/2020 12:18 PM |
| 83 | NO | 11/9/2020 12:10 PM |
| 84 | No - as in the past we continue to focus on providing as much electronically as possible | 11/9/2020 11:55 AM |
| 85 | I have been transparent and easily accessible via email and telephone since I became Officer, so further steps are not immediately necessary. | 11/9/2020 11:54 AM |
| 86 | Same as before | 11/9/2020 11:51 AM |
| 87 | We have started to scan additional records so that they are available online vs having to come in to the Courthouse to review these records. | 11/9/2020 11:34 AM |
| 88 | I have not had any request. | 11/9/2020 11:31 AM |
| 89 | NO | 11/9/2020 11:29 AM |
| 90 | No | 11/9/2020 11:18 AM |
| 91 | No, there has not been a need. We have been able to comply with all requests and are very transparent on our website. | 11/9/2020 11:15 AM |
| 92 | We do not have web access at this time. | 11/9/2020 11:12 AM |
| 93 | No. Same as always. | 11/9/2020 10:49 AM |
| 94 | No. Our records are all very accessible already. | 11/9/2020 10:38 AM |
| 95 | no | 11/9/2020 10:36 AM |
| 96 | no | 11/9/2020 10:12 AM |
| 97 | No | 11/9/2020 10:07 AM |
| 98 | No change | 11/9/2020 10:05 AM |
| 99 | no | 11/9/2020 9:59 AM |
| 100 | no | 11/9/2020 9:45 AM |
| 101 | no | 11/9/2020 9:41 AM |
| 102 | No | 11/9/2020 9:40 AM |
| 103 | no | 11/9/2020 9:31 AM |

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| | | |
|-----|--|--------------------|
| 104 | No, We have scanned some records instead of having the come to pick the records up. The requester refused and wanted to pick them saying she could not see the redactions. | 11/9/2020 9:31 AM |
| 105 | No | 11/9/2020 9:28 AM |
| 106 | Covid-19 has not made a difference as to how we handle or process records requests. We have been able to meet all requests in a timely and efficient manner. | 11/9/2020 9:22 AM |
| 107 | No | 11/9/2020 9:17 AM |
| 108 | Posted on our website that we will fulfill requests, if possible, during pandemic | 11/9/2020 9:03 AM |
| 109 | No | 11/9/2020 8:57 AM |
| 110 | None requested to date | 11/9/2020 8:42 AM |
| 111 | No special steps. We have always tried to put as much data on our website so our participating school districts could obtain it easily, so no changes in this process have occurred. | 11/9/2020 8:41 AM |
| 112 | Same as before | 11/9/2020 8:38 AM |
| 113 | No. | 11/9/2020 8:30 AM |
| 114 | No | 11/9/2020 8:26 AM |
| 115 | no | 11/9/2020 8:25 AM |
| 116 | Our office has not had to add any additional steps to make records more accessible. | 11/9/2020 8:19 AM |
| 117 | minutes have been posted on facebook township page | 11/9/2020 8:13 AM |
| 118 | No - records have been just as accessible as they always were. | 11/9/2020 8:12 AM |
| 119 | None | 11/9/2020 8:08 AM |
| 120 | no changes were necessary | 11/9/2020 8:08 AM |
| 121 | Public records are always available by request. | 11/9/2020 8:05 AM |
| 122 | None - Respond as usual | 11/9/2020 7:52 AM |
| 123 | No. We have not had any requests during this time. | 11/9/2020 7:37 AM |
| 124 | Scanning and emailing as much as possible | 11/9/2020 7:30 AM |
| 125 | no | 11/9/2020 7:24 AM |
| 126 | no | 11/8/2020 8:52 PM |
| 127 | None | 11/7/2020 11:49 PM |
| 128 | No | 11/7/2020 10:15 PM |
| 129 | Began process of identifying public records that could be made available through our website. | 11/7/2020 9:05 PM |
| 130 | No, followed same procedures as before | 11/7/2020 12:37 PM |
| 131 | We have always provided more records accessible than those required by the RTK statute. There has been no change in our records accessibility. | 11/7/2020 9:34 AM |
| 132 | No change to procedures | 11/7/2020 5:55 AM |
| 133 | no - not necessary | 11/6/2020 10:31 PM |
| 134 | no additional steps have been taken | 11/6/2020 5:50 PM |
| 135 | No, they are already very accessible | 11/6/2020 4:39 PM |
| 136 | No | 11/6/2020 4:26 PM |
| 137 | no | 11/6/2020 4:24 PM |
| 138 | No | 11/6/2020 4:06 PM |

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| | | |
|-----|--|-------------------|
| 139 | No, we operate the same as prior Covid-19 | 11/6/2020 4:06 PM |
| 140 | We always do our best to get all information requested to the people who ask for it. Nothing has changed regarding that. | 11/6/2020 4:03 PM |
| 141 | We have maintained operations and provide digital copies of information when possible. | 11/6/2020 3:55 PM |
| 142 | our office is open and the records are accessible by appointment. | 11/6/2020 3:52 PM |
| 143 | No | 11/6/2020 3:52 PM |
| 144 | No | 11/6/2020 3:42 PM |
| 145 | NONE | 11/6/2020 3:38 PM |
| 146 | Most of our requested information can now be found on our website. | 11/6/2020 3:30 PM |
| 147 | We haven't had to change anything. | 11/6/2020 3:28 PM |
| 148 | No | 11/6/2020 3:13 PM |
| 149 | No, about the same. | 11/6/2020 3:12 PM |
| 150 | no. | 11/6/2020 3:07 PM |
| 151 | No. | 11/6/2020 2:44 PM |
| 152 | no | 11/6/2020 2:42 PM |
| 153 | N/A | 11/6/2020 2:36 PM |
| 154 | No | 11/6/2020 2:34 PM |
| 155 | No | 11/6/2020 2:32 PM |
| 156 | We make board materials available in an online system. Other documents and announcements are provided via our Website. | 11/6/2020 2:32 PM |
| 157 | No additional steps have been needed. | 11/6/2020 2:30 PM |
| 158 | No additional steps. We have been able to comply without hesitation. | 11/6/2020 2:28 PM |
| 159 | Additional steps to provide documents online | 11/6/2020 2:21 PM |
| 160 | No, we have not taken steps to make records more accessible. | 11/6/2020 2:18 PM |
| 161 | No | 11/6/2020 2:14 PM |
| 162 | No | 11/6/2020 2:13 PM |
| 163 | n/a | 11/6/2020 2:12 PM |
| 164 | NO | 11/6/2020 2:09 PM |
| 165 | No additional steps necessary | 11/6/2020 2:07 PM |
| 166 | N/A | 11/6/2020 2:04 PM |
| 167 | No | 11/6/2020 2:04 PM |
| 168 | No. | 11/6/2020 1:57 PM |
| 169 | Added access to certain electronics records in Row Offices | 11/6/2020 1:56 PM |
| 170 | No | 11/6/2020 1:56 PM |
| 171 | No | 11/6/2020 1:54 PM |
| 172 | NO | 11/6/2020 1:52 PM |
| 173 | no | 11/6/2020 1:45 PM |
| 174 | no | 11/6/2020 1:40 PM |
| 175 | We have made all information public through advertising, our website, and posting information at our township building. We have made all of our meetings accessible through teleconference | 11/6/2020 1:39 PM |

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| | | |
|-----|--|--------------------|
| | and using an access code. | |
| 176 | Requests were either emailed or mailed out via post office. | 11/6/2020 1:37 PM |
| 177 | We increased the frequency of updating our website, and we posted on social media when we made website updates. | 11/6/2020 1:31 PM |
| 178 | If you are referring to the individual requests, then yes, we scanned in specifically requested property files and other info and emailed it to requesters when possible. | 11/6/2020 1:27 PM |
| 179 | No Change | 11/6/2020 1:23 PM |
| 180 | No | 11/6/2020 1:16 PM |
| 181 | Our procedures have not changed at all. | 11/6/2020 1:07 PM |
| 182 | No | 11/6/2020 1:05 PM |
| 183 | no | 11/6/2020 1:03 PM |
| 184 | NA | 11/6/2020 1:02 PM |
| 185 | no | 11/6/2020 1:00 PM |
| 186 | nothing different has change | 11/6/2020 12:59 PM |
| 187 | In 2020, unrelated to COVID, we started publishing upcoming developments information on our website. I think this has led to fewer RTK requests. | 11/6/2020 12:59 PM |
| 188 | I haven't come across that situation, the RTK requests have been easily answered electronically. | 11/6/2020 12:56 PM |
| 189 | no, the requests have been handled the same as always. | 11/6/2020 12:55 PM |
| 190 | No | 11/6/2020 12:52 PM |
| 191 | n/a | 11/6/2020 12:51 PM |
| 192 | No | 11/6/2020 12:50 PM |
| 193 | No additional steps have been taken | 11/6/2020 12:49 PM |
| 194 | No | 11/6/2020 12:45 PM |
| 195 | We have not changes in record needs. | 11/6/2020 12:44 PM |
| 196 | no change in procedure | 11/6/2020 12:42 PM |
| 197 | NO | 11/6/2020 12:41 PM |
| 198 | No | 11/6/2020 12:41 PM |
| 199 | No one has asked to review records, and we are filling requests as we have. | 11/6/2020 12:41 PM |
| 200 | No changes to policies/procedures for records access. | 11/6/2020 12:40 PM |
| 201 | no | 11/6/2020 12:39 PM |
| 202 | We followed same system as usual. | 11/6/2020 12:39 PM |
| 203 | No | 11/6/2020 12:38 PM |
| 204 | Same routine | 11/6/2020 12:38 PM |
| 205 | no | 11/6/2020 12:38 PM |
| 206 | no changes | 11/6/2020 12:36 PM |
| 207 | Although SERS always has been a proponent of transparency, we have become ever more so during the past year, posting investment-related records on our website following board meetings. In addition, SERS works with RTKL requesters and makes contact when necessary to ensure that we understand what records are being requested so we can respond accordingly. These practice were not developed as a result of COVID-19, rather, it's how we conduct business. | 11/6/2020 12:36 PM |

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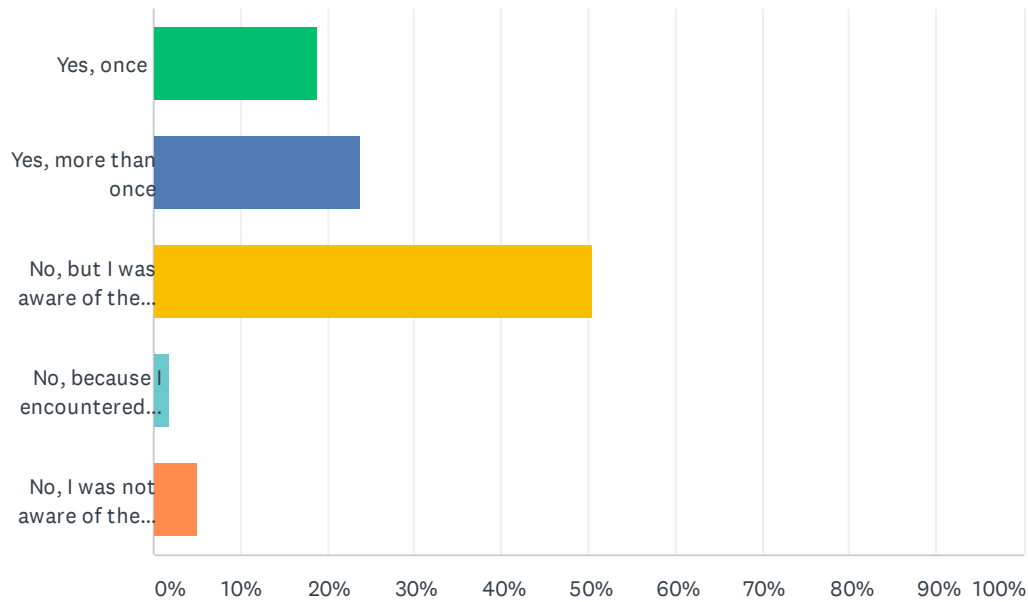
| | | |
|-----|---|--------------------|
| 208 | We have not changed our procedure. | 11/6/2020 12:35 PM |
| 209 | no | 11/6/2020 12:35 PM |
| 210 | We have sent requests electronically. | 11/6/2020 12:34 PM |
| 211 | We have put some things on our website to direct people how to contact the office for RTK requests | 11/6/2020 12:33 PM |
| 212 | no more and no less | 11/6/2020 12:32 PM |
| 213 | No additional steps were needed. | 11/6/2020 12:32 PM |
| 214 | Nothing out of the ordinary. All of our financial records are regularly posted to our website as are the agendas and minutes from all meetings. | 11/6/2020 12:32 PM |
| 215 | We believe that, in most cases, we were able to maintain the high level of service to the public. Otherwise, we attempted to communicate with requesters to advise them of obstacles brought about by the pandemic. Most of our responses are electronic anyway, so delivery generally was not an obstacle. | 11/6/2020 12:32 PM |
| 216 | No | 11/6/2020 12:31 PM |
| 217 | we have a new website in place. | 11/6/2020 12:30 PM |
| 218 | As many as possible on website | 11/6/2020 12:28 PM |
| 219 | same | 11/6/2020 12:28 PM |
| 220 | I have not had to change any procedures. | 11/6/2020 12:27 PM |
| 221 | No special steps taken. | 11/6/2020 12:25 PM |
| 222 | no | 11/6/2020 12:24 PM |
| 223 | no need to. | 11/6/2020 12:20 PM |
| 224 | no | 11/6/2020 12:20 PM |
| 225 | Nothing has changed. There have not been a lot of RTK requests. | 11/6/2020 12:18 PM |
| 226 | Same as usual | 11/6/2020 12:17 PM |
| 227 | No | 11/6/2020 12:16 PM |
| 228 | No. | 11/6/2020 12:16 PM |
| 229 | No. | 11/6/2020 12:16 PM |
| 230 | Have not had this issue. | 11/6/2020 12:15 PM |
| 231 | No, records are accessible | 11/6/2020 12:15 PM |
| 232 | Not applicable | 11/6/2020 12:15 PM |
| 233 | We have placed all of our important RTK information on our website. | 11/6/2020 12:14 PM |
| 234 | Our records are extremely accessible, no additional steps have been considered. | 11/6/2020 12:13 PM |
| 235 | No, It has remained the same. | 11/6/2020 12:13 PM |
| 236 | Same as prior to the COVID-19 emergency | 11/6/2020 12:13 PM |
| 237 | No | 11/6/2020 12:13 PM |
| 238 | In person review requests have been instead filled at no charge by scanning and emailing. No one permitted in offices other than staff who rotate between work at home and in office. | 11/6/2020 12:12 PM |
| 239 | We haven't had any requests | 11/6/2020 12:12 PM |
| 240 | No, same process as beforr | 11/6/2020 12:10 PM |
| 241 | No | 11/6/2020 12:09 PM |
| 242 | No additional steps | 11/6/2020 12:09 PM |

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| | | |
|-----|--|--------------------|
| 243 | No | 11/6/2020 12:08 PM |
| 244 | We had the usual requests and had no issue in getting the requests to the recipient. | 11/6/2020 12:07 PM |
| 245 | same | 11/6/2020 12:07 PM |
| 246 | No- we do not get many requests | 11/6/2020 12:06 PM |
| 247 | We have not had the need to take additional steps. | 11/6/2020 12:05 PM |
| 248 | use of email | 11/6/2020 12:05 PM |

Q29 During the COVID-19 emergency, have you attended any of the OOR's online webinar training sessions?

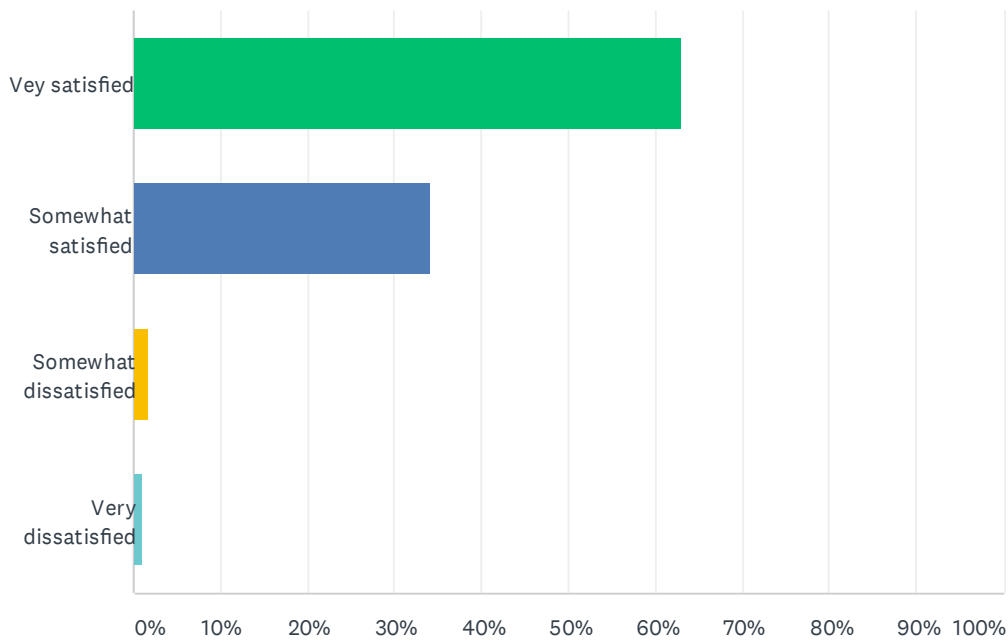
Answered: 373 Skipped: 4



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Yes, once | 18.77% | 70 |
| Yes, more than once | 23.86% | 89 |
| No, but I was aware of the trainings | 50.40% | 188 |
| No, because I encountered technical issues attempting to attend | 1.88% | 7 |
| No, I was not aware of the trainings | 5.09% | 19 |
| TOTAL | | 373 |

Q30 If you attended any of the OOR’s webinar training sessions, how satisfied were you with the content?

Answered: 176 Skipped: 201



| ANSWER CHOICES | RESPONSES | |
|-----------------------|-----------|------------|
| Vey satisfied | 63.07% | 111 |
| Somewhat satisfied | 34.09% | 60 |
| Somewhat dissatisfied | 1.70% | 3 |
| Very dissatisfied | 1.14% | 2 |
| TOTAL | | 176 |

Q31 Are there specific topics you would like to see covered in an OOR webinar training?

Answered: 78 Skipped: 299

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| # | RESPONSES | DATE |
|----|--|---------------------|
| 1 | Any updates to procedures that have appeared in appeals/final determinations throughout this emergency. I know this is typically done on the annual basis, but it would be useful to do more often if there were updates. | 11/16/2020 9:28 AM |
| 2 | No | 11/14/2020 12:33 PM |
| 3 | n/a | 11/13/2020 3:01 PM |
| 4 | I was not aware of the trainings | 11/13/2020 9:30 AM |
| 5 | I've asked several times for training to go into more than "just the basics". | 11/13/2020 8:45 AM |
| 6 | No. | 11/13/2020 8:16 AM |
| 7 | Nuisance requests and fees charged. | 11/12/2020 7:06 PM |
| 8 | None at this time. | 11/12/2020 4:21 PM |
| 9 | No | 11/12/2020 4:19 PM |
| 10 | The difficult requestor - How to handle the difficult requestors who will never get the answer/document they seek and continue to request the same documentation that doesn't exist frequently. Also, being sure you have redacted properly due to documents being shared to social media by difficult requestors. | 11/12/2020 2:56 PM |
| 11 | No | 11/12/2020 2:53 PM |
| 12 | We need a good Act 22 review... I know it isn't RTK but we do not have any guidance in this area and OOR knows the most about this issue, | 11/12/2020 1:48 PM |
| 13 | no | 11/12/2020 1:40 PM |
| 14 | no | 11/12/2020 12:04 PM |
| 15 | I understand the current law and have been RTK officer for years. It's helpful to attend training when there are changes to the law. | 11/12/2020 11:34 AM |
| 16 | Yes appeals, Why are trainings only offered Wednesdays and our office is closed Wednesdays | 11/12/2020 11:17 AM |
| 17 | reasons for denying a request | 11/12/2020 11:06 AM |
| 18 | No specific topics | 11/12/2020 10:22 AM |
| 19 | none | 11/12/2020 10:20 AM |
| 20 | no | 11/12/2020 9:30 AM |
| 21 | None come to mind. | 11/11/2020 3:42 PM |
| 22 | no | 11/11/2020 10:57 AM |
| 23 | nothing specific | 11/11/2020 10:43 AM |
| 24 | no | 11/11/2020 7:48 AM |
| 25 | n/a | 11/10/2020 4:58 PM |
| 26 | dealing with repeated requests from requesters who have unpaid invoices | 11/10/2020 1:55 PM |
| 27 | no | 11/10/2020 11:05 AM |
| 28 | no | 11/10/2020 10:48 AM |
| 29 | N/A | 11/10/2020 10:03 AM |
| 30 | None that I can think of | 11/10/2020 10:00 AM |
| 31 | The webinars that have been accessed via the links provided by OOR showed empty meeting rooms without presenters. This has been the case each time the OIC or the AOR has attempted to attend webinar training utilizing the link provided in the emails | 11/10/2020 8:27 AM |
| 32 | none at this time. | 11/9/2020 2:41 PM |

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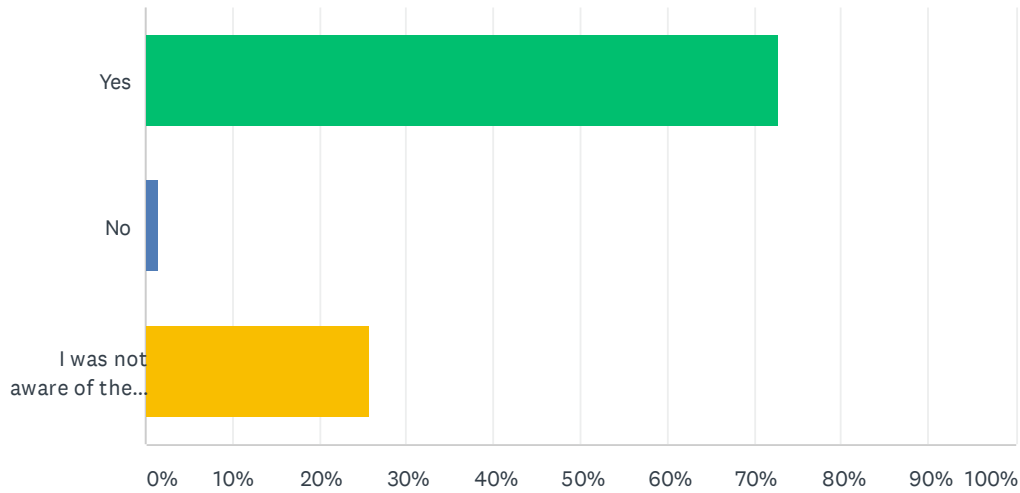
| | | |
|----|--|--------------------|
| 33 | no | 11/9/2020 12:53 PM |
| 34 | None, that I can think of. | 11/9/2020 11:15 AM |
| 35 | no | 11/9/2020 10:12 AM |
| 36 | No there are so many currently | 11/9/2020 9:17 AM |
| 37 | none | 11/9/2020 8:41 AM |
| 38 | No | 11/9/2020 8:38 AM |
| 39 | no | 11/9/2020 8:25 AM |
| 40 | None, other than addressing the requestors who are looking for business by routinely using the RTKL to gather contacts. This is nothing new and has been a concern since I've been doing this. ./ | 11/9/2020 8:12 AM |
| 41 | Did not attend. | 11/9/2020 8:05 AM |
| 42 | None | 11/9/2020 7:30 AM |
| 43 | Not at this time. | 11/7/2020 11:49 PM |
| 44 | n/a | 11/7/2020 9:05 PM |
| 45 | None | 11/7/2020 5:55 AM |
| 46 | none that I know of at present time | 11/6/2020 5:50 PM |
| 47 | Police records. | 11/6/2020 2:44 PM |
| 48 | N/A | 11/6/2020 2:14 PM |
| 49 | No | 11/6/2020 2:13 PM |
| 50 | n/a | 11/6/2020 2:12 PM |
| 51 | No | 11/6/2020 2:04 PM |
| 52 | None | 11/6/2020 1:56 PM |
| 53 | Nothing at this time. | 11/6/2020 1:37 PM |
| 54 | RTKL exemptions - what items are exempt and give specific examples, particularly of difficult cases. Overall training on the difficult cases would be great too! Thank you! | 11/6/2020 1:31 PM |
| 55 | no | 11/6/2020 1:03 PM |
| 56 | NA | 11/6/2020 1:02 PM |
| 57 | no | 11/6/2020 12:41 PM |
| 58 | No | 11/6/2020 12:41 PM |
| 59 | Suggested operation, responses and observations during a unique public health crisis are appreciated | 11/6/2020 12:40 PM |
| 60 | No really. You've cover all the topics I've been interested in learning about. | 11/6/2020 12:39 PM |
| 61 | No | 11/6/2020 12:38 PM |
| 62 | No | 11/6/2020 12:38 PM |
| 63 | no | 11/6/2020 12:35 PM |
| 64 | Updates on new procedures. | 11/6/2020 12:34 PM |
| 65 | your training has been good nothing else needed | 11/6/2020 12:33 PM |
| 66 | My response is "somewhat satisfied" only because I have participated in previous webinars on several of the same topics. Still, I understand that it is necessary to repeat them for newcomers, as I once was. | 11/6/2020 12:32 PM |
| 67 | Policy reform | 11/6/2020 12:28 PM |

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| | | |
|----|--|--------------------|
| 68 | I did not take any classes and was concerned about question 30, that should be N/A | 11/6/2020 12:25 PM |
| 69 | no | 11/6/2020 12:20 PM |
| 70 | N/A | 11/6/2020 12:18 PM |
| 71 | Keep doing what you are doing. Much appreciated. | 11/6/2020 12:17 PM |
| 72 | no | 11/6/2020 12:16 PM |
| 73 | Discussion in executive session. | 11/6/2020 12:15 PM |
| 74 | How to handle out-of-state requests for businesses who request the information to post on their websites. They send the same request every month or quarterly, but with different dates. | 11/6/2020 12:15 PM |
| 75 | More specifics about certain exemptions would be great! IE: Insufficiently Specific | 11/6/2020 12:15 PM |
| 76 | n/a | 11/6/2020 12:14 PM |
| 77 | I believe you have it all covered | 11/6/2020 12:13 PM |
| 78 | No | 11/6/2020 12:06 PM |

Q32 Have you found the guidance posted on the OOR website regarding Right-to-Know Law and Sunshine Act procedures during the COVID-19 emergency website to be sufficient?

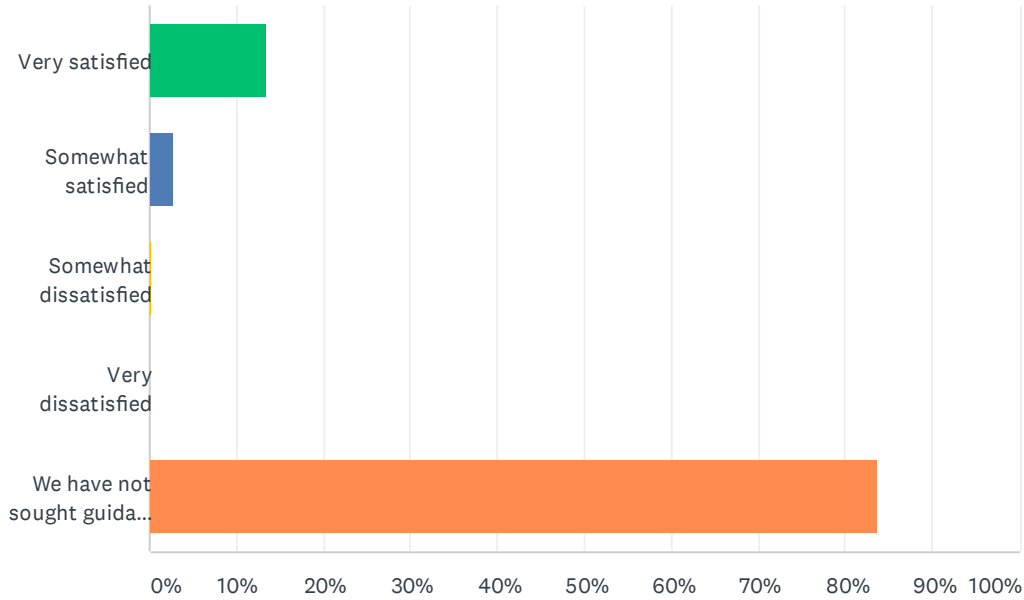
Answered: 361 Skipped: 16



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Yes | 72.85% | 263 |
| No | 1.39% | 5 |
| I was not aware of the guidance on the OOR website | 25.76% | 93 |
| TOTAL | | 361 |

Q33 If you have sought guidance directly from the OOR on an issue during the COVID-19 emergency through the OOR’s web form, email, mail, or phone, how satisfied have you been with the OOR’s response?

Answered: 361 Skipped: 16



| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Very satisfied | 13.30% | 48 |
| Somewhat satisfied | 2.77% | 10 |
| Somewhat dissatisfied | 0.28% | 1 |
| Very dissatisfied | 0.00% | 0 |
| We have not sought guidance directly from the OOR during the COVID-19 emergency | 83.66% | 302 |
| TOTAL | | 361 |

Q34 Please share any additional comments or concerns about any of the topics addressed in this survey.

Answered: 57 Skipped: 320

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| # | RESPONSES | DATE |
|----|--|---------------------|
| 1 | Your coverage and range of topics pertinent to RTK and Sunshine Act was good. | 11/16/2020 3:25 PM |
| 2 | I would like to attend more of the offered training but I am simply too busy during the workday to do so and as the only person in the office right now, I cannot close the door and give my full attention either. | 11/16/2020 10:17 AM |
| 3 | n/a | 11/13/2020 3:01 PM |
| 4 | none | 11/13/2020 9:30 AM |
| 5 | None. | 11/13/2020 8:16 AM |
| 6 | None at this time. | 11/12/2020 4:21 PM |
| 7 | No additional comments | 11/12/2020 4:19 PM |
| 8 | The RTKL request costs must be modified to have the requester assist financially when a legal review is necessary for redaction. More and more requests wind up needing legal review prior to release and it costs the municipalities a lot of money over time, especially when its the same requestor over and over. | 11/12/2020 2:56 PM |
| 9 | Voluminous RTKs are becoming more frequent and are a burden on the district and our taxpayers. | 11/12/2020 2:46 PM |
| 10 | Great survey. I spend a lot of time handling our RTK and ACT 22 requests.. OOR is a great recourse..thank you for being there for us!! | 11/12/2020 1:48 PM |
| 11 | none | 11/12/2020 1:40 PM |
| 12 | Why are trainings only on Wednesdays? | 11/12/2020 11:17 AM |
| 13 | I would like to see an emphasis on more request coming in electronically. I realize that not everyone has internet access, but it became increasingly difficult, with the daycare closures, to come into the office just to see if any requests had come in and to mail out records that were requested in hard copy. Additionally, with hardly anyone in the office, if a request was delivered to the wrong person, it was taking weeks (months) to get the request to me. Additionally, many members of the public were understanding, but many were not. Some could not understand why I could not force someone to just go to the office to get what they requested. And why I was not in the office everyday getting mail, if I did not received their request via mail right away. When I did not have a Commonwealth issued cell phone, many members of the public demanded my personal cell phone number so that could be in touch with may at all time regarding their requests. | 11/12/2020 10:39 AM |
| 14 | We have been dedicated to completing RTK requests as per the non-COVID procedures. To date, we have been successful. | 11/12/2020 10:27 AM |
| 15 | None. | 11/12/2020 10:24 AM |
| 16 | none | 11/12/2020 10:22 AM |
| 17 | none | 11/11/2020 10:57 AM |
| 18 | n/a | 11/11/2020 7:48 AM |
| 19 | n/a | 11/10/2020 1:55 PM |
| 20 | none | 11/10/2020 11:05 AM |
| 21 | none | 11/10/2020 10:48 AM |
| 22 | none | 11/9/2020 2:41 PM |
| 23 | As a newer officer, I appreciate the online training, and Zoom meetings have worked wonderfully for me. Thanks. | 11/9/2020 11:54 AM |
| 24 | none | 11/9/2020 10:12 AM |
| 25 | Our Solicitor took lead in the Sunshine Act. | 11/9/2020 9:31 AM |
| 26 | None | 11/9/2020 9:17 AM |

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| | | |
|----|--|--------------------|
| 27 | Thank you for requesting this input. | 11/9/2020 8:41 AM |
| 28 | none | 11/9/2020 8:38 AM |
| 29 | none | 11/9/2020 8:25 AM |
| 30 | No comment. | 11/9/2020 8:05 AM |
| 31 | The Supervisors for the township that I work do not believe there is a COVID-19 emergency and have not changed anything. I, the secretary, am the only one to wear a mask to meetings. They permit no mask meetings. | 11/9/2020 7:37 AM |
| 32 | None | 11/9/2020 7:30 AM |
| 33 | n/a | 11/7/2020 9:05 PM |
| 34 | None | 11/7/2020 5:55 AM |
| 35 | I do not phone into the conference I do print out the information and read and keep for reference | 11/6/2020 5:50 PM |
| 36 | Versailles is a small borough - I've only had maybe 8 requests since April. | 11/6/2020 3:28 PM |
| 37 | none. | 11/6/2020 2:44 PM |
| 38 | N/A | 11/6/2020 2:14 PM |
| 39 | None | 11/6/2020 2:13 PM |
| 40 | n/a | 11/6/2020 2:12 PM |
| 41 | N/A | 11/6/2020 2:04 PM |
| 42 | None | 11/6/2020 1:56 PM |
| 43 | Nothing. | 11/6/2020 1:37 PM |
| 44 | We have a very, very small staff. We do not have the money to scan in all our property files or to purchase software that would allow the scanned materials to be easily sorted. But to keep the staff safe, we have had to scan in requested materials, when possible, which takes resources away from the day-to-day operations of the township office. If the size of the files are too big or the materials are larger than the scanner can handle, then we are forced to allow the requester to enter the office and review the materials. This puts staff at increased risk in two ways: 1) we had one realtor who repeatedly came to the office only to learn later that she knew had COVID at the time and chose not quarantine. 2) It falls upon the staff to try to disinfect tables, chairs, rest rooms after they leave. | 11/6/2020 1:27 PM |
| 45 | NA | 11/6/2020 1:02 PM |
| 46 | None | 11/6/2020 12:41 PM |
| 47 | None. | 11/6/2020 12:40 PM |
| 48 | None | 11/6/2020 12:39 PM |
| 49 | Although I personally didn't participate in the OORs webinar training sessions, SERS' Records Legal Liaison participated and shared the pertinent information. | 11/6/2020 12:36 PM |
| 50 | none | 11/6/2020 12:33 PM |
| 51 | n/a | 11/6/2020 12:25 PM |
| 52 | Surveys are not needed in school districts during the COVID-19 pandemic. This is too long and not a priority while we are in a surge across the state. | 11/6/2020 12:18 PM |
| 53 | None | 11/6/2020 12:17 PM |
| 54 | Nothing to share | 11/6/2020 12:15 PM |
| 55 | n/a | 11/6/2020 12:14 PM |
| 56 | Delays in responses beyond the 30 days were only during the lockdown between March 12 and June when we were not permitted in the offices. It only affected paper records. Electronic | 11/6/2020 12:12 PM |

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records were provided in normal timelines working from home remotely, but records only held in paper format were not filled until June. Staff is still not in the offices fulltime and some staff is still furloughed.

| | | |
|----|------------|--------------------|
| 57 | No comment | 11/6/2020 12:12 PM |
|----|------------|--------------------|
